

# **APPENDIX D**

Jo Bonner, Alabama  
*Chairman*  
Linda T. Sánchez, California  
*Ranking Member*

Michael T. McCaul, Texas  
K. Michael Conaway, Texas  
Charles W. Dent, Pennsylvania  
Gregg Harper, Mississippi

John A. Yarmuth, Kentucky  
Donna F. Edwards, Maryland  
Pedro R. Pierluisi, Puerto Rico  
Joe Courtney, Connecticut



ONE HUNDRED TWELFTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Daniel A. Schwager  
*Staff Director and Chief Counsel*

Joanne White  
*Administrative Staff Director*

Kelle A. Strickland  
*Counsel to the Chairman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

August 1, 2012

Ms. Shirley Cooks  
Office of the Honorable Laura Richardson  
U. S. House of Representatives  
1330 Longworth House Office Building  
Washington, DC, 20515

Dear Ms. Cooks:

By a unanimous vote on July 31, 2012, the Committee on Ethics (Committee) voted to issue you this letter of reproof as a result of you: using House resources to perform campaign work on behalf of Representative Laura Richardson; performing campaign work while being paid your official House salary; and relaying instructions to Representative Richardson's congressional staff compelling them to perform campaign work on Representative Richardson's re-election campaign in 2010. The Committee has also voted unanimously to adopt the attached Report to the House of Representatives. You have agreed to accept this letter and the sanctions and remedies described below and waive further rights and procedures provided for in House and Committee rules.

The conduct to which you have admitted includes:

1. You used your official House email to communicate to Representative Richardson's congressional staff information about both campaign work and campaign events which resulted in their being compelled to perform campaign work in violation of House rules, laws, regulations or other standards of conduct.
2. You performed campaign work on behalf of Representative Richardson's campaign which included performing work at the campaign fundraising office while on official House time, attending campaign fundraising events while on official House time, and directing others to attend campaign events or perform campaign work while on official House time.
3. You communicated with Representative Richardson's official congressional staff regarding the Member's expectation that they were to work on her campaign, resulting in compelled campaign work by official staff.

You have stated that the above conduct was at the direction of Representative Richardson, and the Report adopted by the Committee largely supports this assertion. However,

you indicated that you have attended ethics training and understood the House rules, regulations, laws, and other standards of conduct that applied to you regarding campaign work. You have been an employee of the House for over 10 years. The Committee finds that even though you may have been directed by Representative Richardson to perform the conduct mentioned above, you were individually responsible to abide by and uphold the House rules and laws. Therefore, your failure to refuse to perform the conduct you admitted to and acting in concert with Representative Richardson in permitting the use of House resources or compelling congressional staff to perform campaign work constitute violations of House rules, regulations, laws, or other standards of conduct.

The Committee concludes that as the Chief of Staff for Representative Richardson, it was incumbent upon you to uphold the House rules, laws, regulations and other standards of conduct and to seek guidance when being requested or instructed to perform conduct that would run afoul of these provisions and prohibitions. Therefore, it is the determination of the Committee that your conduct has brought discredit upon the House of Representatives.

Furthermore, in addition to accepting this letter of reproof, you have agreed to the following conditions:

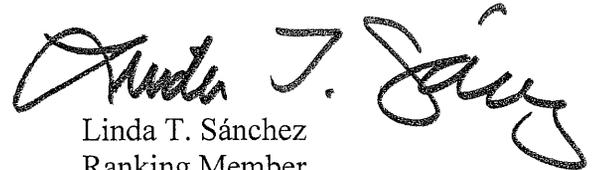
1. Waive all further procedural steps and rights you may be entitled to under House and Committee Rules; and
2. Provide testimony in any further Committee proceedings regarding this matter.

If you fail to meet any of the above conditions at any time in this or future Congresses, the Committee may re-open this matter and take further action. However, based on your admission and acceptance of responsibility for your actions, the Committee has determined that this matter is closed, subject to your satisfying the conditions above.

Sincerely,



Jo Bonner  
Chairman



Linda T. Sánchez  
Ranking Member

Jo Bonner, Alabama  
*Chairman*  
Linda T. Sánchez, California  
*Ranking Member*

Michael T. McCaul, Texas  
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1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

August 1, 2012

Ms. Daysha Austin  
Office of the Honorable Laura Richardson  
100 West Broadway  
West Tower, Suite 600  
Long Beach, CA 90802

Dear Ms. Austin:

By a unanimous vote on July 31, 2012, the Committee on Ethics (Committee) voted to issue you this letter of reproof as a result of you: using House resources to perform campaign work on behalf of Representative Laura Richardson; performing campaign work while being paid your official House salary; and relaying instructions to Representative Richardson's congressional staff compelling them to perform campaign work on Representative Richardson's re-election campaign in 2010. The Committee has also voted unanimously to adopt the attached Report to the House of Representatives. You have agreed to accept this letter and the sanctions and remedies described below and waive further rights and procedures provided for in House and Committee rules.

The conduct to which you have admitted includes:

1. You used your official House email to communicate to Representative Richardson's congressional staff information about both campaign work and campaign events which resulted in their being compelled to perform campaign work in violation of House rules, laws, regulations or other standards of conduct.
2. You performed campaign work on behalf of Representative Richardson's campaign which included performing work at the campaign fundraising office while on official House time, attending campaign fundraising events while on official House time, and directing others to attend campaign events or perform campaign work while on official House time.
3. You communicated with Representative Richardson's official congressional staff regarding the Member's expectation that they were to work on her campaign, resulting in compelled campaign work by official staff.

You have stated that the above conduct was at the direction of Representative Richardson, and the Report adopted by the Committee largely supports this assertion. However, you indicated that you have attended ethics training and understood the House rules, regulations,

laws, and other standards of conduct that applied to you regarding campaign work. You have been an employee of the House for over 3 years. The Committee finds that even though you may have been directed by Representative Richardson to perform the conduct mentioned above, you were individually responsible to abide by and uphold the House rules and laws. Therefore, your failure to refuse to perform the conduct you admitted to and acting in concert with Representative Richardson in permitting the use of House resources or compelling congressional staff to perform campaign work constitute violations of House rules, regulations, laws, or other standards of conduct.

The Committee concludes that as the Deputy District Director for Representative Richardson, it was incumbent upon you to uphold the House rules, laws, regulations and other standards of conduct and to seek guidance when being requested or instructed to perform conduct that would run afoul of these provisions and prohibitions. Therefore, it is the determination of the Committee that your conduct has brought discredit upon the House of Representatives.

Furthermore, in addition to accepting this letter of reproof, you have agreed to the following conditions:

1. Waive all further procedural steps and rights you may be entitled to under House and Committee Rules; and
2. Provide testimony in any further Committee proceedings regarding this matter.

If you fail to meet any of the above conditions at any time in this or future Congresses, the Committee may re-open this matter and take further action. However, based on your admission and acceptance of responsibility for your actions, the Committee has determined that this matter is closed, subject to your satisfying the conditions above.

Sincerely,



Jo Bonner  
Chairman



Linda T. Sánchez  
Ranking Member