



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SOLICITATION WAIVER REQUEST

This form should be submitted by House Members, officers, and employees seeking permission to fundraise on behalf of organizations or individuals not qualified under section 170(c) of the Internal Revenue Code (IRC), such as an IRC § 501(c)(3) organization, or organizations that are founded or controlled by current Members, officers, or employees. Please complete this form and submit it along with additional supporting documents to the Committee at 1015 Longworth House Office Building, or e-mailed to [ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov).

1. Name: \_\_\_\_\_
2. Official Title: \_\_\_\_\_
3. (For Staff) Name of employing Member or Committee: \_\_\_\_\_
4. Contact information (e-mail address, office address, telephone number, point-of-contact):  
\_\_\_\_\_
5. Name of organization or individual that will benefit from your fundraising:  
\_\_\_\_\_
6. Contact person and phone number of the individual or organization:  
\_\_\_\_\_
7. Tax status of organization (*e.g.*, IRC § 501(c)(4)): \_\_\_\_\_
8. Yes  No  Do you or your family have any connection to the individual or organization?  
If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_
9. Please describe how the individual or organization would like to use your name:  
\_\_\_\_\_
10. Date(s) of the event/when would you assist with fundraising: \_\_\_\_\_
11. Please describe how you will participate in the fundraising efforts:  
\_\_\_\_\_
12. Yes  No  Did the individual or organization offer to cover any travel expenses in connection with the fundraising?
13. Yes  No  Do you have a sample invitation or sample language you would like to use?  
If yes, please provide a copy.
14. Yes  No  Is the organization founded or controlled by current Members, officers, or employees?  
If yes, what is the purpose of the organization?  
\_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

**SIGNATURE OF REQUESTOR:** \_\_\_\_\_ **DATE:** \_\_\_\_\_