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# COMMITTEE ON ETHICS

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## **MEMBER/OFFICER/EMPLOYEE FINANCIAL DISCLOSURE EXTENSION REQUEST FORM**

House Members, officers, or employees who are required to file a Financial Disclosure Report (FD) under the Ethics in Government Act are permitted by federal law to request an extension of up to 90 days. Filers may request an extension for their FD by filing this form **on or before** the applicable filing deadline. An FD filed under such an extension is not considered late. However, by law, an individual who files a report more than 30 days after it is due without having received an extension must pay a \$200 late filing fee. Completed, signed extension request forms must be received by the Ethics Committee on or before the filing deadline. **Extension requests may be delivered by E-MAIL to [financial.disclosure@mail.house.gov](mailto:financial.disclosure@mail.house.gov).**

Name of Requestor: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Requestor: \_\_\_\_\_

Employing Member/Committee/Office: \_\_\_\_\_

Office Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Financial Disclosure Statement Type (check one):

- Annual (CY 2023)       Amendment
- New Employee       Termination \_\_\_\_\_  
Termination Date

The length of time for which extension is requested (check one):

- 30 days     60 days     90 days     Other \_\_\_\_\_  
Specify number of days or specific date

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Name of Requestor: \_\_\_\_\_ Date: \_\_\_\_\_  
Please type or print legibly

Employing Member/Committee/Office: \_\_\_\_\_

Financial Disclosure Statement Type (check one):

Annual (CY 2023)     Amendment     New Employee     Termination

The length of time for which extension is requested (check one):

30 days     60 days     90 days     Other \_\_\_\_\_  
Specify number of days or specific date

### For Ethics Committee Use Only

Days granted: \_\_\_\_\_

(If days granted differ from days requested)

Reason:     Total days requested exceeds 90.

Your request for an extension of time in which to file the Financial Disclosure Report (FD) referenced above is hereby granted. Your FD must be filed on or before \_\_\_\_\_. The Ethics Committee may grant additional requests, which may not, in the aggregate, exceed 90 days from the original due date. Please note that if the date listed in this paragraph is on a weekend and you intend to file using the paper form, your FD must be received by the Clerk of the House no later than close of business on the last business day before this date or postmarked on or before that date.

Date: \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Ranking Member

Copy to: Legislative Resource Center, B-81 CHOB

(This page will be publicly disclosed)