



**OUTSIDE POSITION SUSPENSION REQUEST**

This form should be submitted by House Members seeking a temporary suspension of the application of Section IX of the Committee's Outside Positions Regulations (OPR). Suspensions will only be approved in exceptional circumstances, and the duration of a suspension is limited to no more than 120 days, pursuant to the OPR. Please complete this form and submit it along with additional supporting documents and/or information to the Committee at 1015 Longworth House Office Building, or e-mail to [ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov).

1. Member's Name: \_\_\_\_\_
2. Staff point of contact name: \_\_\_\_\_
3. Staff contact information (e-mail address, office address, telephone number):  
\_\_\_\_\_
4. Name of entity for which you are an officer or director:  
\_\_\_\_\_
5. Title of position with entity for which you are an officer or director (e.g., President, Treasurer, CEO):  
\_\_\_\_\_
6. Please describe your duties as an officer or director for the entity:  
\_\_\_\_\_  
\_\_\_\_\_
7. Contact person and phone number for entity for which you are an officer or director:  
\_\_\_\_\_
8. Tax status of entity for which you are an officer or director (e.g., IRC § 501(c)(4)): \_\_\_\_\_
9. Yes  No  Has the entity made a diligent search to appoint a successor before the prohibition in Section IX of the OPR would take effect:  
If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_
10. Yes  No  Are there other factors the Committee should consider in determining whether exceptional circumstances exist, such that the Committee should grant a suspension?  
If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_