

	■ 100 ● 100 □	100
Mr.	John	Whitt

Room No.

: 1503

Guam

Arrival

: 06-04-15

Departure

: 06-10-15

Folio No.

Custom Ref. :

Conf. No.

Company Name:

Group Name: CODEL Rogers Group

INFORMATION INVOICE

Date	Description	Charges	Credits
06-08-15	Banquet Manual 6/8/15 Meeting Room	1,200.00	
07-03-15	Visa XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		1,200.00

Total Charges 1,200.00
Total Credits 1,200.00

Balance

0.00

I agree that my liability for my charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or request for copies of charges must be made within five days after my departure. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature:					
------------------	--	--	--	--	--

SI Yu'os Ma'ase for staying with us at Outrigger Guam Beach Resort, managed by Outrigger Hotels Hawaii. If we can assist you with future reservations, please call us toll free at 1-800-OUTRIGGER (688-7444) U.S., GUAM & CANADA or 303-369-7777 WORLDWIDE DIRECT.

Page No. 1 of 1

1255 San Pale Vitores Road, Tumon Bay, Guam 96913 | Phone: 671.649.9000 | Fax: 671.647.9068

From: Meno, Rosanne < Sent: Wednesday, September 9, 2015 1:09 PM To: Phillip San Nicolas < Cc: 'Cassie Peredo' < >; Jarrod Rebanal >; 'Jeannie Gaminde' ; 'Jessaray Iglesias' ; 'Marvin Redona' >; 'Rai Sakuma' < Rena Abe < >; 'Rose Mathiot' Subject: RE: Airport Pick up

Si yu'os ma'ase Phil!

From: Phillip San Nicolas [mailto:

Sent: Wednesday, September 09, 2015 1:08 PM

To: Meno, Rosanne

Cc: 'Cassie Peredo'; Jarrod Rebanal; 'Jeannie Gaminde'; 'Jessaray Iglesias'; 'Marvin Redona'; 'Rai Sakuma'; Rena Abe; 'Rose Mathiot'

Subject: RE: Airport Pick up

Hafa Adai Rosanne,

Airport pick up has been logged for the 4 of you and your parking stall will be reserved as well. Have a safe flight and see you guys soon.

Si Yu'os Ma'ase(Thank You),

Phillip San Nicolas

Front Office Supervisor



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FAX +1 671 647-9068

EMAIL WEB outrigger.com

From: Meno, Rosanne [mailto:

Sent: Thursda! y, September 10, 2015 2:28 AM

Subject: Airport Pick up

Hafa Adai Team Outrigger!

Hope you all are doing well. Congresswoman Bordallo, her daughter, Deborah and myself are scheduled to arrive on island on Monday, September 21st at 10:30 p.m. and respectfully request for airport pick up. Kindly advise if our request can be accommodated.

Also, may I request for the usual reserved parking slot for Congresswoman Bordallo throughout her stay from September 21 to 28th?

Thanks and I look forward to hearing from you.

Very Respectfully, Rosanne

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Hafa Adai Ms. Jeannie,

I have verified the reservation and it checked out okay. Placed in our trace file for room check on arrival day.

Si Yu'os Ma'ase

Marvin Redona

Management Trainee



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EMAIL

WEB outrigger.com

From: Jeannie Gaminde [mailto:

Sent: Friday, June 26, 2015 9:14 PM

To: Adrian Papa; Jessaray Iglesias; Marvin Redona; Phillip San Nicolas; Rai Sakuma; Rose Mathiot; Yumi Oka

Subject: FW: July 4-7 Hotel Accommodations

Hafa Adai Marvin / Adrian,

Please recheck her reservations and place this in our trace file. She should have her usual accommodations.

Si yu'os ma'ase, Jeannie A. Gaminde

From: Janet Shmull [mailto:

Sent: Friday, June 26, 2015 5:55 PM

To: HM-Ken; FOM-Jeannie

Cc: christina.judicpa@ ; cassie.peredo@

Subject: FW: July 4-7 Hotel Accommodations

Hafa adai Ken/Jeannie,

FYI on Congresswoman's return next Saturday 7/4 ~ 7. She has a 2nd visit in July as I forwarded prior to this message.

Thanks,

From: Janet Shmull

Sent: Friday, June 26, 2015 5:41 PM To: 'Rosanne.Meno@

Cc: Steve Solberg

Subject: RE: July 4-7 Hotel Accommodations

Hafa adai Rosanne,

Congresswoman Bordallo is all set for July 4-7. Her confirmation number is #67485

FYI, there is an event (Pleasure Island BBQ Block Party) just ending upon her arrival at 10:30p. I have attached the press release and accompanying street map showing road closure/hours for advance reference.

See you in July!

Regards,

Janet

Janet Wong Shmull

Executive Assistant



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FAX

+1 671 647-9710

EMAIL

WEB www.outriggerguam.com

fe = = P

From: Meno, Rosanne [mailto:

Sent: Friday, June 26, 2015 10:15 AM

To: Steve Solberg

Cc: janet.wong@ ; crispen.solberg@

Subject: Re: July 4-7 Hotel Accommodations

Thanks Steve! For this trip she is traveling alone, appreciate all the accommodations afforded to her. I can rest easy knowing she's in good hands while at Outrigger Guam Resort.

My colleagues will provide transportation to and from the airport during this trip.

Have a wonderful day!

Very Respectfully,

Rosanne

Sent from my iPhone

On Jun 25, 2015, at 6:13 PM, Steve Solberg <

> wrote:

We will take good care of the Congresswoman! Janet will forward the confirmation number. Assuming she is traveling alone? If airport pick arrangements change just let me know and we will handle. Thanks, Steve

Steve Solberg

General Manager

<image002.jpg>

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EMAIL

WEB <u>outrigger.com</u>

From: Meno, Rosanne [mailto:

Sent: Thursday, June 25, 2015 11:51 PM

To: Steve Solberg

Cc: janet.wong@

Subject: July 4-7 Hotel Accommodations

Hafa Adai Steve,

I hope this email finds you doing well.

Looks like Congresswoman Bordallo will be heading to Guam earlier than we expected due to the fact that Secretary of Interior, Secretary Jewel will be on island.

Therefore, we'd like to respectfully request for hotel accommodations for the Congresswoman on Saturday, July 4th to Tuesday, July 7th. Her flight arrives on island at 10:30p.m. and she would not require airport pick up. Reservations previously made for July 17-27 for Congresswoman Bordallo, Howard Pangelinan and myself, remain intact.

She appreciates the accommodations at a last minute notice and looks forward to seeing you and Kris soon!

Best regards, Rosanne

From: Steve Solberg [mailto:

Sent: Thursday, June 18, 2015 9:40 PM

To: Meno, Rosanne

Cc: janet.wong@

Subject: RE: July Hotel Accommodations

Janet and I will handle the reservations. Do you have a list of staff that will be accompanying the Congresswoman? Look forward to welcoming you back!! Steve

Steve Solberg

General Manager

<image003.jpg>

OUTRIGGER GUAM RESORT

1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000

TEL +1 671 649-9000 FAX +1 671 647-9710 From: Meno, Rosanne [mailto:

Sent: Thursday, June 18, 2015 11:02 PM

To: Steve Solberg

Subject: July Hotel Accommodations

Hafa Adai Steve,

Hope you, Kris and the family are doing well.

Congresswoman Bordallo returns to Guam arriving on July 18th at 10:30 p.m., with a scheduled departure on July 27th. Kindly advise who I should book her reservations with?

I look forward to hearing from you.

Very Respectfully, Rosanne

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From: Rose Mathiot <

Sent: Wednesday, May 27, 2015 9:08 PM

To: 'Jeannie Gaminde' < >; 'Jessaray Iglesias'

Adrian Papa < >; 'Phillip San Nicolas'

Subject: FW: Hotel accommodations - John Whitt

Placed in Trace.

Rose Mathiot

Guest Service Manager

OUTRIGGER GUAM RESORT 1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000 FAX +1 671 647-9068

EMAIL

WEB outrigger.com

----Original Message----

From: Josita Cruz [mailto: Sent: Thursday, May 28, 2015 10:05 AM

To: Rosanne.Meno@

Cc: Andrea Manibusan; Cassie Peredo; Christina Judicpa; Jessica Zimlich; Michele Quichocho; Adrian Papa; Jeannie Gaminde; Jessaray Iglesias; Philip

San Nicolas; Rose Mathiot; Yumi Oka

Subject: RE: Hotel accommodations - John Whitt

Hafa Adai Ms. Meno,

Please be advised we are able to accommodate Mr. Whit for his usual accommodations for the duration of June 03-10. Please review Mr. Whitt's confirmation letter and inform me of any discrepancies.

It is our pleasure to welcome you to the Outrigger Guam Beach Resort as your Home away from Home. Please review your reservation details and advise of any discrepancies.

Confirmation #'s: 59872 Arrival: June 03, 2015 Depart: June 10, 2015

Category: Upgrade to Ocean Front Rate: [Gov] \$158+11% tax per night Request: Usual Accommodations

If there is anything else that we can do to make your stay more comfortable, please do not hesitate to let me know. Thank you for choosing us as your "home away from home".

Additional information:

- Rates are subject to 11% government tax.
- Standard check-in time is at 3:00 pm. Standard check-out time is at 12:00 pm
- Extra person and/or Extra Bed:\$ 40.00 plus tax per day

- Airport transportation is \$10.00 per person, per one way, tax inclusive. Please request for Airport Transportation.
- Family Plan: 17 years and under, free when sharing with parents utilizing existing beds. Maximum of 4 persons. Children (2) years and under Free crib.
- Deposit and Cancellation Policy: One (1) night deposit or guarantee to be sent to the hotel within (10) days of confirmation. Reservations must be canceled no later than (3) days prior to arrival date for full refund of deposit; otherwise a (1) night room and tax will be assessed.

Si Yu'os Ma'ase (Thank You),

Josita Cruz Reservations Coordinator

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WEB outrigger.com

-----Original Message----From: Meno, Rosanne [mailto:
Sent: Thursday, May 28, 2015 8:40 AM

To: Adrian Papa

Cc: Rose Mathiot; Jessaray Iglesias; Phillip San Nicolas; Yumi Oka; andrea.manibusan@ ; Cassie Peredo; Christina Judicpa; Jessica Zimlich; josita.cruz; michele.quichocho@ ; Jeannie

Gaminde

Subject: Re: Hotel accommodations - John Whitt

Thanks again!

Sent from my iPhone

> ----Original Message----

> From: Meno, Rosanne [mailto:Rosanne.Meno@

```
> On May 27, 2015, at 6:31 PM, Adrian Papa
> <adrian.papa@
wrote:
> No worries Ms. Meno. Our reservations will let you know as soon as
> they
can.
>
> Thank you!
>
> Adrian Papa
> Guest Service Manager
> OUTRIGGER GUAM BEACH RESORT
> 1255 Pale San Vitores Road
> Tumon Bay, GU 96913
> TEL +1 671 649-9000
> FAX +1 671 647-9068
> EMAIL adrian.papa@
> WEB outrigger.com
```

```
> Sent: Thursday, May 28, 2015 8:27 AM
> To: Adrian Papa
> Cc: Rose Mathiot; Jessaray Iglesias; Phillip San Nicolas; Yumi Oka;
> andrea.manibusan@
                                      ; Cassie Peredo; Christina Judicpa;
> Jessica Zimlich; josita.cruz; michele.quichocho@
> Jeannie Gaminde
> Subject: Re: Hotel accommodations - John Whitt
> Thanks Adrian, my sincerest apologies for leaving out others in my
> previous email.
> Have a wonderful day!
>
> V/R
> Rosanne
>
> Sent from my iPhone
>>> On May 27, 2015, at 6:23 PM, Adrian Papa
>>> <adrian.papa@
>> wrote:
>>
>> Hafa Adai Rsv,
>>
>> Please see below request
>> Thank you
>>
>> Adrian Papa
>> Guest Service Manager
>>
>> OUTRIGGER GUAM BEACH RESORT
>> 1255 Pale San Vitores Road
>> Tumon Bay, GU 96913
>> TEL +1 671 649-9000
>> FAX +1 671 647-9068
>> EMAIL
>> WEB outrigger.com
>>
>> -----Original Message-----
>> From: Meno, Rosanne [mailto:
>> Sent: Thursday, May 28, 2015 7:52 AM
>> To: Rose Mathiot; Jessaray Iglesias; Adrian Papa; Phillip San
>> Nicolas; Yumi Oka
>> Cc: Jeannie Gaminde
>> Subject: Hotel accommodations - John Whitt
>> Hafa Adai Team Outrigger,
>> Mr. John Whitt will be back on island from June 3-10, kindly advise
>> if the usual hotel accommodations can be accommodated?
>>
>> I look forward to hearing from you.
>>
>> Very Respectfully,
>> Rosanne
>>
>> Sent from my iPhone
>>
>>
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- >
- >
- >

From: Charlene Goo < Sent: Tuesday, March 24, 2015 11:34 PM To: christina.judicpa@ ; cassie.peredo@ Cc: Jeannie Gaminde < >; janet.wong@ simeon.miranda@ ; steve.solberg@ ; Luke Hamada >; Ken Nishizawa < RE: CODEL Rogers - Room Reservations Subject: Hafa Adai Christina, Thanks so much for confirming the details below Rosanne has been informed and will let us know as soon as arrangements are definite. Thanks again, Charlene From: Christina Judicpa [mailto: Sent: Tuesday, March 24, 2015 4:48 PM To: Charlene Goo; cassie.peredo@ Cc: 'Jeannie Gaminde'; janet.wong@ simeon.miranda@ ; steve.solberg@ Luke Hamada; 'Ken Nishizawa ' Subject: RE: CODEL Rogers - Room Reservations Hafa Adai Charlene, We have blocked 15-rooms with the usual accommodations previously provided: **Duration (Tentative Date):** May 23 – 25, 2015 (TBA flight info) Rate: Military - \$159 plus 11% tax per room per night Specials: VP2 status Complimentary room upgrade (PH and Voyagers Club rooms have been blocked) Lounge Access Please let me know if there is anything I may have missed or you'd like me to change. Si Yu'os Ma'ase (Thank You), Christina Judicpa From: Charlene Goo [mailto:

; simeon.miranda@

; Luke Hamada

Sent: Wednesday, March 25, 2015 3:58 AM

To: Christina Judicpa; cassie.peredo@

Cc: Jeannie Gaminde; janet.wong@

Subject: FW: CODEL Rogers - Room Reservations

steve.solberg@

17-1147_0756 OH 0097 Hafa Adai Christina and Cassie,

Please block 15 rooms as requested below by Rosanne for the upcoming U.S. Congressional Delegation (CODEL) headed by Congressman Hal Rogers. The CODEL Rogers group is anticipated to be in Guam from May 23 – 25, 2015 but appreciate that you are flexible as dates and number of rooms may change. Guam's Congresswoman Bordallo will most likely also be part of the group.

Please let me know the rate and if you have any questions.

Thanks, Charlene

From: Meno, Rosanne [mailto:

Sent: Tuesday, March 24, 2015 7:25 AM

To: Charlene Goo

Subject: CODEL Rogers - Room Reservations

Hafa Adai Ms. Charlene,

Hope you are doing well. It's been a while and hope to bump into you one day on island.

CODEL Rogers will be headed to Guam and would like to book in advance, room reservations. The CODEL is expected to be on island May 23-25, 2015.

The details are still skeptical as to how many will be on this CODEL, however, I'd like to book 15 room reservations at this time. I will get back to you with regards to names and a final count.

As always, thank you for your undivided time and attention to our request.

Best regards, Rosanne

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From: Jessaray Iglesias < Sent: Saturday, January 17, 2015 6:08 AM To: Chris Sannicolas < Cc: Cassie Peredo < >; Christina Judicpa < <adrian.papa@ >; Jason Lacap < >; Jeannie Gaminc Nicolas < phillip.sannicolas@ >; 'Rose Mathiot' < Subject: RE: Congresswoman Bordaalo's // 10001292554 // 01/14-01/19 - Room payment Attach: MENOTLA.xls

Hafa Adai Chris.

As per your instructions, room and tax for Congresswoman Bordallo will be transferring to Ms. Meno's room, whic from Epitome indicating both room/tax and will issue the attached TLA (subject to change) that combines both roo

MOD's: Please review Ms. Meno's account tomorrow night and add any additional room charges. I have flagged can assist her. She must sign the folio that is printed from Epitome and provide the attach TLA as she requested. her the TLA receipt. Any questions, please see Jeannie or myself.

Jessaray Iglesias

Guest Service Manager



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EMAIL

WEB outrigger.com

From: Jessaray Iglesias [mailto:

Sent: Friday, January 16, 2015 9:46 PM

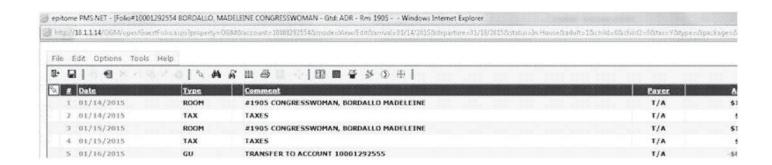
To: 'Adrian Papa'; Jason Lacap; Jeannie Gaminde; Jessaray Iglesias; Phillip San Nicolas; 'Rose Mathiot'; 'Yumi Oka'

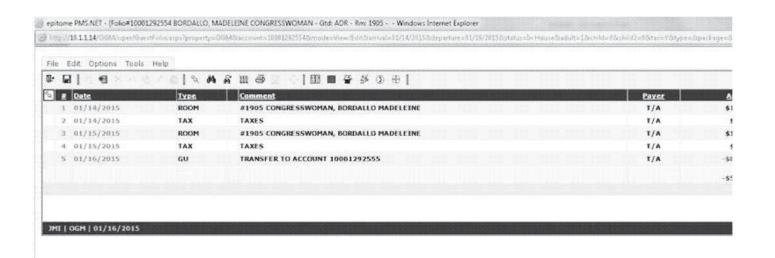
Cc: Chris Sannicolas; Cassie Peredo; Christina Judicpa

Subject: Congresswoman Bordaalo's // 10001292554 // 01/14-01/19 - Room payment

Hafa Adai Team,

As instructed by Accounting, room and tax will be paid by Ms. Meno upon check out. I have posted "GU" to offset Meno's account under "GU" comments "Meeting Room". Both accounts have been flagged. Also, they will be ch below.

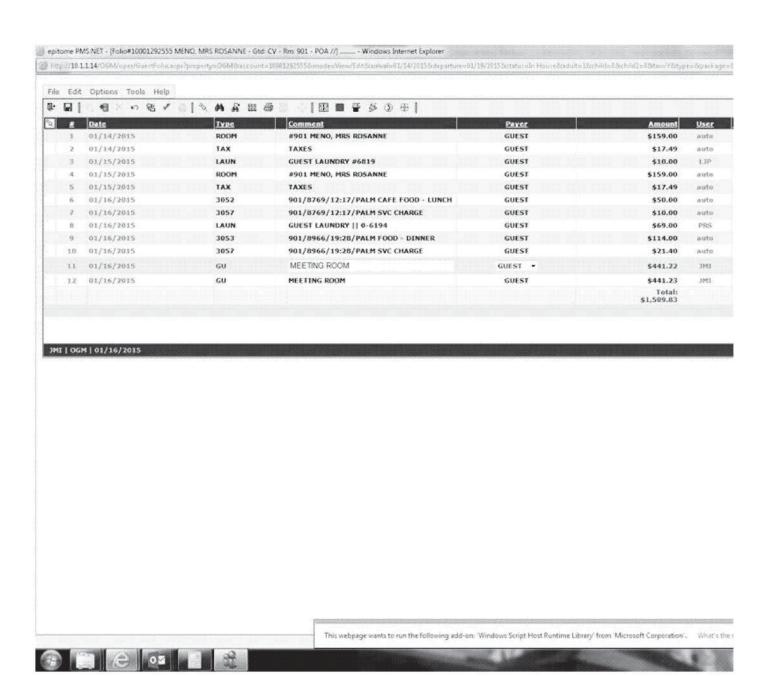




This webpage wants to run the following add-on: "Windows Script Host Runtime Library from Microsoft Corporation".

geptome PMS.NET - (Folio#10001292555 MENO, MRS ROSANNE - Gtd: CV - Rm: 901 - POA //) Windows Internet Explorer

🍘 http://10.1.114/0614/oper/Guest-clus.asps?property=OGM&account=10061292555/comode=Mew/Editioners=16/14/2015/cdeparture=01/19/2015/cutatu =In Hussechadult=18/child=02/child?= File Edit Options Tools Help 新門 個人の名人 | / 女型を用金 | 图■音多の田| Date Type Comment Payer User #901 MENO, MRS ROSANNE 01/14/2015 ROOM GUEST \$159.00 auto GUEST 01/14/2015 TAX \$17.49 auto 01/15/2015 LAUN **GUEST LAUNDRY #6819** GUEST \$10.00 1.350 ROOM GUEST 01/15/2015 #901 MENO, MRS ROSANNE \$159.00 auto 5 01/15/2015 TAX GUEST \$17.49 01/16/2015 3052 901/8769/12:17/PALM CAFE FOOD - LUNCH GUEST \$50.00 auto 2 01/16/2015 3057 901/8769/12:17/PALM SVC CHARGE GUEST \$10.00 auto 01/16/2015 LAUN GUEST LAUNDRY [] 0-6194 GUEST \$69.00 01/16/2015 3053 901/8966/19:28/PALM FOOD - DINNER GUEST \$114.00 austo 01/16/2015 3057 901/8966/19:28/PALM SVC CHARGE GUEST 521.40 auto MEETING ROOM 11 01/16/2015 GU GUEST . \$441.22 3243 \$441.23 01/16/2015 GU MEETING ROOM GUEST 12 3961 Total: \$1,509.83



Jessaray Iglesias

Guest Service Manager



OUTRIGGER GUAM RESORT

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From: Josita Cruz < Sent: Thursday, January 8, 2015 5:52 PM Jeannie Gaminde < To: Cc: Adrian Papa < >; Jason Lacap >; Jessaray Iglesias >; Philip San Nicolas >; Rose Mathiot < Yumi Oka < Subject: RE: Hotel Acxommodations Hafa Adai, My apologies, Resending... Si Yu'os Ma'ase (Thank You), Josita Cruz Reservations Coordinator **OUTRIGGER GUAM RESORT** 1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000 FAX +1 671 647-9738 EMAIL WEB outrigger.com ----Original Message----From: Josita Cruz [mailto: Sent: Friday, January 09, 2015 8:43 AM To: 'Meno, Rosanne'); Cassie Peredo Cc: Andrea Manibusan (); Christina Judicpa); Jessica Zimlich); Michele Quichocho Subject: RE: Hotel Acxommodations Hafa Adai Ms. Meno, Thank you for your information, please be advised Mr. Whitt's reservation has been cancelled as per your request below. If there is anything else I can assist you with, please feel free to contact me. We are all looking forward to seeing you as well. Si Yu'os Ma'ase (Thank You), Josita Cruz Reservations Coordinator **OUTRIGGER GUAM RESORT** 1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000 FAX +1 671 647-9738

EMAIL

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----Original Message----

From: Meno, Rosanne [mailto:Rosanne.Meno@mail.house.gov]

Sent: Friday, January 09, 2015 6:42 AM

To: 'Cassie Peredo'

Cc: 'Christina Judicpa'; 'Ken N'; 'Adrian Papa'; 'Jason Lacap'; 'Jeannie Gaminde'; 'Jessaray Iglesias'; 'Phillip San Nicolas'; 'Rose Mathiot'; 'Yumi

Oka'; 'Andrea Manibusan'; 'Jessica Zimlich'; 'Josita Cruz'; 'Michele

Quichocho'

Subject: RE: Hotel Acxommodations

Hafa Adai Cassie,

A change has come up and Mr. John Whitt will not be traveling next week, therefore, kindly cancel his hotel reservations.

I look forward to seeing you all next week.

Very Respectfully, Rosanne

----Original Message----

From: Cassie Peredo [mailto:

Sent: Monday, January 05, 2015 2:44 AM

To: Meno, Rosanne

Cc: 'Christina Judicpa'; 'Ken N'; 'Adrian Papa'; 'Jason Lacap'; 'Jeannie Gaminde'; 'Jessaray Iglesias'; 'Phillip San Nicolas'; 'Rose Mathiot'; 'Yumi Oka'; 'Andrea Manibusan'; 'Jessica Zimlich'; 'Josita Cruz'; 'Michele

Quichocho'

Subject: RE: Hotel Acxommodations

Hafa Adai Ms. Meno,

My apologies for the delay in reply. Reservations have been confirmed as follows:

Congresswoman Bordallo

Duration: January 14, 2015 - January 20, 2015 Room Rate: \$159 + 11% tax per night Room Type: 1-Bedroom Oceanfront Suite Confirmation #: 10001292554

Whitt, Mr. John

Duration: January 13, 2015 - January 20, 2015 Room Rate: \$159 + 11% tax per night Room Type: 1-Bedroom Oceanfront Suite Confirmation #: 10001292553

Meno, Mrs. Rosanne

Duration: January 14, 2015 - January 20, 2015 Room Rate: \$159 + 11% tax per night Room Type: 1-Bedroom Oceanfront Suite Confirmation #: 10001292555

All regular amenities are set up as usual. However, Congresswoman's usual room is unavailable for this stay. Will Congresswoman and your group need airport transfers? Please let me know if you have any other questions. Thank you and have a great day.

Si Yu'os Ma'ase,

Cassie Peredo Reservations Supervisor

OUTRIGGER GUAM RESORT 1255 Pale San Vitores Road Tumon Bay, GU 96913
TEL +1 671 649-9000
FAX +1 671 647-9738
EMAIL
WEB outrigger.com

----Original Message----

From: Meno, Rosanne [mailto:

Sent: Wednesday, December 31, 2014 5:06 AM

To: 'Cassie Peredo'

Cc: 'Christina Judicpa'; 'Ken N'; 'Adrian Papa'; 'Jason Lacap'; 'Jeannie Gaminde'; 'Jessaray Iglesias'; 'Phillip San Nicolas'; 'Rose Mathiot'; 'Yumi

Oka'

Subject: RE: Hotel Acxommodations

Thanks Cassie, looks like we can cancel this request.

On another note, I would need to book the usual hotel accommodations for Congresswoman Bordallo, John Whitt and myself. Mr. Whitt is scheduled to arrive on island on January 13th at 10:00 p.m. and depart on January 20th. Congresswoman Bordallo and I arrive on January 14th at 10:00 p.m. and depart on January 20th.

Should you require additional information or have any questions, please let me know.

Very Respectfully, Rosanne

----Original Message----

From: Cassie Peredo [mailto:

Sent: Monday, December 29, 2014 10:08 PM

To: Meno, Rosanne

Cc: 'Christina Judicpa'; 'Ken N'; 'Adrian Papa'; 'Jason Lacap'; 'Jeannie Gaminde'; 'Jessaray Iglesias'; 'Phillip San Nicolas'; 'Rose Mathiot'; 'Yumi

Oka'

Subject: RE: Hotel Acxommodations

Hafa Adai Ms. Meno,

Please be advised that as of today, we only have Oceanfront rooms at the RACK rate of \$440.00 + 11% tax per night. As for the Voyagers Club Lounge access, we can accommodate the guest at this time. Please let me know if you have any other questions. Thank you and have a great day.

Si Yu'os Ma'ase,

Cassie Peredo Reservations Supervisor

OUTRIGGER GUAM RESORT 1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000 FAX +1 671 647-9738

EMAIL

WEB outrigger.com

----Original Message----

From: Meno, Rosanne [mailto:

Sent: Tuesday, December 30, 2014 9:55 AM

To: Cassie Peredo; Jessaray Iglesias Subject: Hotel Acxommodations

Hafa Adai and Happy New Year Ladies!

Hope your holiday is going well. My apologies for the last minute request, however, may I book the usual hotel accommodations for Msgr. James Benavente to check in Dec 31-Jan 2nd. If available may be also get access to Voyager's?

Thanks and I look forward to hearing from you soon.

Very Respectfully, Rosanne

Sent from my iPhone

###This communication may contain information that may be confidential, privileged and/or prohibited from disclosure. Except for personal use by the intended recipient, or as expressly authorized by the sender, any person who receives this information is prohibited from disclosing, copying, distributing, and/or using it. If you have received this communication in error, please immediately delete it and all copies, and promptly notify the sender. Nothing in this communication is intended to operate as an electronic signature under applicable law.##



MENO, MRS ROSANNE FIT BOOKINGS | Room Number | 901 |
| Daily Rate: \$318.00 |
| Room Type: 10F |
| No. of Guests: 1/0

Arrival	Departure	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
1/14/2015	1/19/2015	XXXXXXXX	GOVT	FMOG	10001292555
Date	Room No.	DESCRIPTION	REFERENCE		AMOUNT
1/14/2015	RO	OM	#901 MENO, MRS ROSANNE		\$318.00
1/14/2015	TA	KES	TAXES		\$34.98
1/15/2015	GU	EST LAUNDRY	GUEST LAUNDRY #6819		\$10.00
1/15/2015	RO	OM	#901 MENO, MRS ROSANNE		\$318.00
1/15/2015	TA	KES	TAXES		\$34.98
1/16/2015	PA	LM CAFÉ FOOD-LUNCH	8796/12:17 PALM CAFÉ		\$60.00
1/16/2015	GU	EST LAUNDRY	GUEST LAUNDRY 0-6194		\$69.00
1/16/2015	PA	LM FOOD - DINNER	8966/19:25 PALM CAFÉ		\$135.40
1/16/2015	RO	OM	#901 MENO, MRS ROSANNE		\$318.00
1/16/2015	TA	KES	TAXES		\$34.98
1/17/2015	RO	OM	#901 MENO, MRS ROSANNE		\$318.00
1/17/2015	TA	KES	TAXES		\$34.98
1/18/2015	RO	OM	#901 MENO, MRS ROSANNE		\$318.00
1/18/2015	TA	KE8	TAXES		\$34.98

TOTAL DUE: \$2,039.30

Lagrace that my shability for my changes in not warred and agree to be held personally habits in the event that the indicated person, company or association fails to pay for any or the full associated for these changes. I also signes that all charges contained in this account are correct and any disposes or requests for copies of changes must be made within fire days after departure.

SIGNATURE

OH_0127

From:

Sent:

Meno, Rosanne Fri, 13 Feb 2015 15:12:16 -0500 eVoucher, eVoucher

GU00BOM - 1141000021 - CITIBANK - \$7566.23

Please let me know if you have any questions or concerns.

Very Respectfully, Rosanne

From: sharpcopier@

Sent: Friday, February 13, 2015 3:20 PM
To: Meno, Rosanne
Subject: Scanned image from MX-5001N

Reply to: sharpcopier@ Device Model: MX-5001N Location: 2441 RHOB

> Device Name; GU00 Sharp

File Format: PDF (Medium) Resolution: 200dpi x 200dpi

Attached file is scanned image in PDF format.

Use Acrobat(R)Reader(R) or Adobe(R)Reader(R) of Adobe Systems Incorporated to view the document, Adobe(R)Reader(R) can be downloaded from the following URL:

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http://www.adobe.com/

United States House Of Representatives VOUCHER COVER SHEET

1141000021
Initiating Office

	ce Number GU00B	OM	Office Name THE	HONORABLE MA	WELEWIE DUDUY		
org code	. 00000	VIII	Office Name 1132	HONONABLE IVIA	DELEINE BORDA	uu	
Payment	far Vent	dor					
Vendoril	Payee Info	ormation		Payment Infor	mation		
Vendor	or Emp ID	Number		_ Ver	ndor Involce Numbe	448601000	0263354
Ven	idor Name	CITIBAN	K		Vendor Invoice Dat	02/13/2015	5
Addr	ess Line 1	GOVERN	MENT COMMERCE	Р	ayment Grand Tota	s 7566.23	
Addr	ess Line 2	P.O. BO	X 6575				
	City	THE LAK	ŒS	State NV	Zip 88901-69	575	
Product o	r Service I		n				
BOC Category	вос	BOC Sub- Code	Expense Description		Amount	Datc(s) of Begin Service Date	Service(s) End Service Date
21	2138		TRAVEL SUBSISTENCE		7566.23	01/08/2015	01/26/2015

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Comme	ote						
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~~~~		CHANGE CO.					
certify (1)	that the above performe	ove articles d as stated	have been received in good (2) that they are in accordant agreement; (4) that they are busission for payment.	condition and are of	the quality and in the	e quantity above	specified, or the
asonable, ue copies a			hagreement; (4) that they are builded for payment.	e for use in my office	in the discharge of	my duties; and (	5) that these are
	02/13/2	Date					<del>- 10</del>
*							





XXXX-XXXX

Due Date 02/22/2015 Total Amount Due \$11,948.22

| լվ|| լերի հայուրի հ

Address Correspondence to: CITIBANK GOVERNMENT CARD SERVICES P.O. BOX 183173 COLUMBUS, OH 43218-3173

### CITIBANK GOVERNMENT CARD SERVICES

Phonicus Balanco	Payments and Credits	Now Charges	New Selance
\$4,381.99	\$0.00	\$7,566.23	\$11,948.22

Invoice Date 01/28/2015 Oue Dale 02/22/2015

FOR CUSTOMER SERVICE CALL 1-800-790-7206 OR WRITE P.O. BOX 6125, Slow Falls, SD 57117-6125 OUTSIDE THE U.S. AND CANADA CALL COLLECT 904-954-7850 SEND PAYMENTS TO: CITIBANK GOVERNMENT CARD SERVICES, P.O. BOX 183173, COLUMBUS, OH 43218-3173

Accoun	V Name: ting Co	do;	US HOUSE OF	REP	S		Ассоц	ınt Number:	XXXX-XXXX-XX	
Olscreb	Office ki lonary C Purchas			GREE	N		Tax E	cy/Ocg ld: Kempt #: Purchase Limit:	\$0,00	
Sale Date	Post Date	MCC Code	Reference Number		Description					Total Amoun
01/08	01/12	1000	9000759123727	1	UNITED 016 MENO/ROSAN IAD UA Y NRT		Y NR	800-832-2732 DEPARTURE: 01 FUA Y IAD	TX /13/15	0.40
01/15	01/19	5812	6960012592393	2	JAHAICAN GR	ILL		HAGATNA		178.35
01/17	01/19	5411	4980000003252	3	ONEDERA RET	AL STORE		DEDEDO		32.83
01/15	01/19	5499	6100503680092	4	HAAGEN DAZS 150115 073648	FIESTA		TAMUNING		30.80
01/16	01/19	5541	6200129866248	5	HAGATNA MOL	31L		HAGATNA		23,96
01/17	01/19	6912	7100578649095	6	KINGS RESTAL 150115 124730	JRANT		TAMUNING		15.78
91/10	01/19	5812	7207050800426	7	SHIRLEY'S CO	FFEE SHOP		TAMUNING		178,60
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emo S	action,							Amo Net 1 Total Ca	er Creck Limit: nunt Past Due: folal Charges: sh Advances; t Period Total:	\$4,381.99 \$7,566.23 \$0,00 \$7,568.23

CARDHOLDER SIGNATURE

APPROVING OFFICIAL SIGNATURE (Except Travel)

PAGE 1 of 2





Accour Billing	y Name: nting Co Ottice to lonary (	do;	US HOUSE O	FRE		Account Number: Agency/Org Id:	XXXX-XXXX-XX	
	Purchae			\$0.00		Tax Exempl #: Cycle Purchase Limit:	50.00	
Sale Date	Post Date	MCG Code	Reference Number		Oescription		-	Total Amount
81/10	91/19	5812	8286398900021	9	PIZZA HUT 96 TAMUNING	TAMUNING 9691		105,22
01/18	01/20	5812	9170004660050	10	SAMURAI GUAM 400466	TUMON		207.05
01/17	01/20	5812	8170009810534	11	CAPRICCIOSA	HAGATNA		193.12
01/18	01/22	3785	1170001740778	12	OUTRIGGER GUAM RESORT 198651	TUMON BAY		2,155.75
81/26	91/28	3000	7000904356568	13	UNITED 0162436342587 CARBULLIDO/ADAMPMR IAD UA Y NAT UA Y GUM UA	800-892-2732 DEPARTURE: 02/ Y NRT UA Y IAD	TX 13/15	4,382.99

****TOTAL AMOUNT DUE: \$11,948.22

Account management made easier: Online statements & CitiManager Mobile offer 24/7 access, security, and mobility. Log in at www.citimanager.com/login and click Go Paperiess under the Statement lab.

Signup for email or text message alerts to know when your statement is ready to view. When on the go, access your account and recent activity through your mobile device at www.citimanager.com/mobile

Cili is committed to the reduction of paper. Within the Commercial Cards business, you can switch to online statements now by registering your card on CitiManager at https://home.cards.citidirect.com/CommercialCard/Cards.html
Thanks to those who already access statements online, together we are saving 2,170 trees each year through this initiative alone.

The foreign currency conversion rate used to convert your foreign transactions to U.S. dellars includes an adjustment of 1% assessed to Citibank by the applicable bankcard association.

We did not receive your payment last month. Please pay the total balance due at once. If paid, thank you.

#7565.23

PAGE 2 of 2



1255 PALE SAN VITORES ROAD TUMON BAY, GUAM 96913 Telephone, (871)\$49-5000 Fax (671)\$47-9066

MENO ROSEANN FIT BOOKINGS

SIGNATURE

Room Number 901 Daily Rate: \$318.00 Room Type: 10F No. of Guests: 1/0

Arrival	Departure	CREDIT CARD	RATE PLAN CATE	GORY ACCOUNT
01/14/15	1/19/2015	XXXXXXX	The control of the co	.El 10001292555
Date	Room No.	DESCRIPTION	REFERENCE	AMOUNT
1/14/2015	901	ROOM	#901, MENO ROSANNE	\$318.00
1/14/2015	901	TAX	TAXES	\$34.98
1/15/2015	901	<b>GUEST LAUNDRY</b>	GUEST LAUNDRY #6819	\$10.00
1/15/2015	901	ROOM	#901, MENO ROSANNE	\$318.00
1/15/2015	901	TAX	TAXES	\$34.98
1/16/2015	901	PALM CAFÉ FOOD - LUN	CF 8769/12:17 PALM CAFÉ	\$60.00
1/16/2015	901	GUEST LAUNDRY	GUESTLAUNDRY #6194	\$69.00
1/16/2015	901	PALM FOOD - DINNER	8966/19:28 PALM CAFÉ	\$135.40
1/16/2015	901	ROOM	#901, MENO ROSANNE	\$318.00
1/16/2015	901	TAX	TAXES	\$34.98
1/17/2015	901	ROOM *	#901, MENO ROSANNE	\$318.00
1/17/2015	901	TAX	TAXES	\$34,98
1/18/2015	90}	ROOM	#901, MENO ROSANNE	\$318.00
1/18/2015	901	TAX	TAXES	534.98
1/18/2015	901	PALM CAFÉ	1905/240/13:43/PALM CAFÉ FOOD - LUNCH	\$80.00
1/18/2015	901	PALM CAFÉ	1905/240/13:43/PALM SVC CHARGE	\$20.00
1/18/2015	901	PALM CAFÉ	1905/467/20:11/PALM FOOD - DINNER	\$14.95
1/18/2015	901	PALM CAFE	1905/467/20:11/PALM SVC CHARGE	\$1.50

ATOT	L DUE:	\$2,155,75
Fagree that my liability for my charges is not waived and agree to be held personally liable in the avent that the indicated person, company or association amount of these charges. It also agree that all charges contained in this account are correct and only disputes or requests for copies of charges must be mideparture.	falls to pay for ade within flvo	any or the full days sitter



Mr. John Whitt

Room No. : 1503

Guam

Arrival

: 02-13-15

Departure

Custom Ref. :

: 02-21-15

Folio No. Conf. No.

Company Name:

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
02-13-15	Room	159.00	
02-13-15	Occupancy Tax	17.49	
02-14-15	The Grind Lunch Food	39.05	
	Room# 1503 : CHECK#	00.00	
2-15-15	The Grind Lunch Food	31.50	
	Room# 1503 : CHECK#	0.100	
02-16-15	The Grind Lunch Food	17.50	
	Room# 1503 : CHECK#		
02-16-15	Guest Laundry	6.50	
	laundry		
02-16-15	The Grind Lunch Food	5.78	
	Room# 1503 : CHECK#		
02-19-15	Local Phone	0.75	
	08:42 Room# 1503 : Dialed# [00:01:14]		
02-19-15	Guest Laundry	27.50	
00 00 45	O - 5396		
02-20-15	The Grind Lunch Food	20.90	
02-20-15	Room# 1503 : CHECK# Local Phone		
JZ-ZU- 15		0.75	
02-20-15	08:50 Room# 1503 : Dialed# [00:00:33] Local Phone		
12-20-15	09:56 Room# 1503 : Dialed# [00:00:08]	0.75	
02-20-15	Local Phone	0.75	
22010	09:56 Room# 1503 : Dialed# [00:00:08]	0.75	
02-20-15	Local Phone	0.75	
	10:02 Room# 1503 : Dialed# [00:05:36]	0.75	
02-20-15	Local Phone	0.75	
	10:04 Room# 1503 : Dialed# 4 [00:01:11]	0.75	
2-21-15	Room	318.00	
	2/14/2015	3.3.00	
2-21-15	Occupancy Tax	34.98	
2-21-15	Room	318.00	
	2/15/2015		

1255 San Pale Vitores Road, Tumon Bay, Guam 96913 | Phone: 671.649.9000 | Fax: 671.647.9068



Room No.

: 1503

Guam

Arrival

: 02-13-15

Departure

Custom Ref. :

: 02-21-15

Folio No. Conf. No.

Company Name:

Group Name:

INFORMATION INVOICE

Date	Description		Charges	Credits
02-21-15	Occupancy Tax		34.98	niziran kalibrara saiwaka
02-21-15	Room		318.00	
02 21 10	2/16/2015		310.00	
02-21-15	Occupancy Tax		34.98	
02-21-15	Room		318.00	
	2/17/2015		310.00	
02-21-15	Occupancy Tax		34.98	
02-21-15	Room		318.00	
	2/18/2015		310.00	
02-21-15	Occupancy Tax		34.98	
02-21-15	Room		318.00	
	2/19/2015		010.00	
02-21-15	Occupancy Tax		34.98	
02-21-15	Room		318.00	
	2/20/2015		0.0.00	
02-21-15	Occupancy Tax		34.98	
02-21-15	Room		159.00	
	2/21/2015 (For RM#1905)			
02-21-15	Occupancy Tax		17.49	
02-21-15	Visa		1,13,13	3,006.54
	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
02-21-15	Long Distance Phone		4.43	
	19:45 Room# 1503 : Dialed# [00:00:20]			
02-21-15	Long Distance Phone		25.04	
	19:45 Room# 1503 : Dialed# [00:21:17]			
		Total Charges	3,006.54	01
		Total Credits	0,000.01	2.006.54
		rotal Credits		3,006.54

I agree that my liability for my charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any

**Balance** 

1255 San Pale Vitores Road, Tumon Bay, Guam 96913 | Phone: 671.649.9000 | Fax: 671.647.9068

0.00



Room No. : 1503

Arrival

: 02-13-15

Departure

: 02-21-15

Folio No. :

Custom Ref. :

Conf. No. :

Company Name:

Group Name:

Guam

INFORMATION INVOICE

or the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or request for copies of charges must be made within five days after my departure. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature:

Si Yu'os Ma'ase for staying with us at Outrigger Guam Beach Resort, managed by Outrigger Hotels Hawaii. If we can assist you with future reservations, please call us toll free at 1-800-OUTRIGGER (688-7444) U.S., GUAM & CANADA or 303-369-7777 WORLDWIDE DIRECT.

Page No. 3 of 3



Room No.

: 1303

Guam

Arrival

: 03-08-15

Departure

: 03-14-15

Folio No. Conf. No.

Company Name:

Custom Ref. :

Group Name:

# INFORMATION INVOICE

Date	Description		Charges	Credits
03-08-15	Room		199.00	
03-08-15	Occupancy Tax		21.89	
03-11-15	The Grind Lunch Food		12.10	
00 11 10	Room# 1303 : CHECK#		12.10	
03-14-15	Room		358.00	
00-14-10	CSMR // 3/09/2015		330.00	
03-14-15	Occupancy Tax		39.38	
03-14-15	Room		358.00	
03-14-13	CSMR // 3/10/2015		336.00	
03-14-15	Occupancy Tax		39.38	
03-14-15	Room		358.00	
00-14-10	CSMR // 3/11/2015		330.00	
03-14-15	Occupancy Tax		39.38	
03-14-15	Room		358.00	
00 11 10	CSMR // 3/12/2015		330.00	
03-14-15	Occupancy Tax		39.38	
03-14-15	Room		358.00	
00 14 10	CSMR // 3/13/2015		330.00	
03-14-15	Occupancy Tax		39.38	
03-14-15	Visa		33.30	2,219.89
00 14 10	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			2,213.03
	7,000,000,000			
		Total Charges	2,219.89	
		Total Credits		2,219.89
		Balance		0.00

I agree that my liability for my charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or request for copies of charges must be made within five days after my departure. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest	Signature:		

1255 San Pale Vitores Road, Tumon Bay, Guam 96913 | Phone: 671.649.9000 | Fax: 671.647.9068



Room No.

: 1303

Guam

Arrival

: 03-08-15

Departure

: 03-14-15

Folio No.

Custom Ref. :

:

Conf. No.

:

Company Name:

Group Name:

INFORMATION INVOICE

Si Yu'os Ma'ase for staying with us at Outrigger Guam Beach Resort, managed by Outrigger Hotels Hawaii. If we can assist you with future reservations, please call us toll free at 1-800-OUTRIGGER (688-7444) U.S., GUAM & CANADA or 303-369-7777 WORLDWIDE DIRECT.

Page No. 2 of 2



Room No.

: 1303

: 03-08-15

Guam

Arrival Departure

: 03-14-15

Folio No.

Conf. No.

Custom Ref. :

Company Name:

Group Name:

# INFORMATION INVOICE

Date	Description		Charges	Credits
03-09-15	Room		199.00	
03-09-15	Occupancy Tax		21.89	
03-10-15	Room		199.00	
03-10-15	Occupancy Tax		21.89	
03-11-15	Room		199.00	
03-11-15	Occupancy Tax		21.89	
03-12-15	Room		199.00	
03-12-15	Occupancy Tax		21.89	
03-13-15	Room		199.00	
03-13-15	Occupancy Tax		21.89	
03-14-15	Adj Room		-995.00	
	Room & Tax changed			
03-14-15	Adj Occupancy Tax		-109.45	
	,	Total Charges	0.00	
		Total Credits		0.00
		Balance		0.00

I agree that my liability for my charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or request for copies of charges must be made within five days after my departure. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature:			
	1 - 1 1 - 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	 	

Si Yu'os Ma'ase for staying with us at Outrigger Guam Beach Resort, managed by Outrigger Hotels Hawaii. If we can assist you with future reservations, please call us toll free at 1-800-OUTRIGGER (688-7444) U.S., GUAM & CANADA or 303-369-7777 WORLDWIDE DIRECT.

Page No. 1 of 1

1255 San Pale Vitores Road, Tumon Bay, Guam 96913 | Phone: 671.649.9000 | Fax: 671.647.9068

From: Meno, Rosanne < Sent: Monday, August 24, 2015 11:56 PM Cassie Peredo < To: Steve Solberg < Cc: ; Adrian Papa >; Jarrod Rebenal >; Jeannie Gaminde >; Jessaray Iglesias >; Marvin Redona >; Phillip San Nicolas >; Rai Sakuma >; Rose Mathiot < Andrea Manibusan < >; Jessica Zimlich >; Josita Cruz < Michele Quichocho < Re: Room reservations - Senator Hirono Subject: image003.jpg; image001.jpg Attach:

Thanks Cassie, what time is the earliest she'd be able to check in?

Sent from my iPhone

On Aug 24, 2015, at 5:42 AM, Cassie Peredo < > wrote:

Hafa Adai Ms. Meno,

Please be advised that we are currently fully booked and unfortunately will not be able to accommodate an early check in at this time for the senator. If there is anything else we can do for you, please do not hesitate to let me know. Thank you.

Si Yu'os Ma'ase,

# Cassie Peredo

**Reservations Supervisor** 

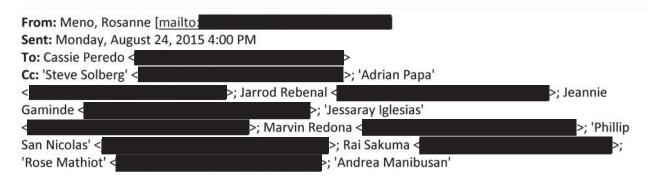
<image001.jpg>

# **OUTRIGGER GUAM BEACH RESORT**

1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000 FAX +1 671 647-9738

EMAIL

WEB <u>outrigger.com</u>



< >; 'Jessica Zimlich' < >; 'Josita
Cruz' < >; 'Michele Quichocho' < >

Subject: RE: Room reservations - Senator Hirono

Hafa Adai Cassie,

Kindly advise if check in can be as early as 10:00 a.m. on August 26th?

Thanks, Rosanne

From: Cassie Peredo [mailto:

Sent: Friday, August 21, 2015 4:28 AM

To: Meno, Rosanne

**Cc:** 'Steve Solberg'; 'Adrian Papa'; Jarrod Rebenal; Jeannie Gaminde; 'Jessaray Iglesias'; Marvin Redona; 'Phillip San Nicolas'; Rai Sakuma; 'Rose Mathiot'; 'Andrea Manibusan'; 'Jessica Zimlich'; 'Josita Cruz'; 'Michele

Quichocho

Subject: RE: Room reservations - Senator Hirono

Hafa Adai Ms. Meno,

Please be advised that additional room for Senator Mazie Hirono has been confirmed as follows:

Arrival: August 26, 2015 (TBA @ 1500)
Departure: August 29, 2015 (TBA @ 1200)
Room Rate: \$159 + 11% tax per night
Room Type: Standard Oceanview Room

Confirmation #: 82007

Specials: Voyagers Access, Upgrade as per history

Please let me know if you have any other questions. Thank you and we will see you soon. Have a safe flight.

Si Yu'os Ma'ase,

# **Cassie Peredo**

**Reservations Supervisor** 

<image003.jpg>

**OUTRIGGER GUAM BEACH RESORT** 

1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000 FAX +1 671 647-9738

**EMAIL** 

WEB outrigger.com

Begin forwarded message:

From: "Meno, Rosanne" < Date: August 19, 2015 at 11:20:42 AM EDT

To: Jeannie Gaminde <

Cc: "steve.solberg@" <steve.solberg@

Subject: Room reservations - Senator Hirono

Hafa Adai Ms. Jeannie,

My apologies for the last minute request, however, due to a recent change a request has come up for hotel accommodations for Senator Mazie Hirono. Kindly advise if you have a room available to accommodate the Senator from August 26-29?

As always, thank you for your attention and assistance on this request and I look forward to hearing from you.

Very Respectfully, Rosanne

###This communication may contain information that may be confidential, privileged and/or prohibited from disclosure. Except for personal use by the intended recipient, or as expressly authorized by the sender, any person who receives this information is prohibited from disclosing, copying, distributing, and/or using it. If you have received this communication in error, please immediately delete it and all copies, and promptly notify the sender. Nothing in this communication is intended to operate as an electronic signature under applicable law.###

```
From:
               Meno, Rosanne <
               Tuesday, March 8, 2016 2:40 PM
Sent:
               Jarrod Rebanal <
To:
Cc:
               Jeannie Gaminde <
                                                                      >; Steve Solberg
                                                  >; MODs <
Subject:
               Re: Itemized Receipts - Palm Cafe'
Thank you Jarrod!
Sent from my iPhone
> On Mar 9, 2016, at 5:04 AM, Jarrod Rebanal < Jarrod.Rebanal@
                                                                                   wrote:
>
> Hafa Adai Ms. Meno,
> I have forwarded your request to our accounting department to find the itemized receipt.
> We will get back to you as soon as we receive it. Thank you for your patience.
>
> Si Yu'os Ma'ase (Thank You),
>
> Jarrod Rebanal
> Guest Service Manager
>
> OUTRIGGER GUAM BEACH RESORT
> 1255 Pale San Vitores Road
> Tumon Bay, GU 96913
> TEL +1 671 649-9000
> FAX +1 671 647-9068
> EMAIL
> WEB outrigger.com
> -----Original Message-----
> From: Meno, Rosanne [mailto:
> Sent: Wednesday, March 09, 2016 4:59 AM
> To: Jarrod Rebanal; Marvin Redona; Phillip San Nicolas; Jeannie Gaminde
> Cc: Steve Solberg
> Subject: Itemized Receipts - Palm Cafe'
> Importance: High
>
> Hafa Adai Outrigger Team!
> I wasn't sure who to make this request with, therefore, I am hoping you would be able to assist and/or forward
my request to the proper office.
> May I request for the itemized receipt for the Palm Café' Brunch on January 24, 2016? Kindly review to the
attached bill.
>
> Thanks,
> Rosanne
> -----Original Message-----
> From: sharpcopier@
                                   [mailto:
> Sent: Tuesday, March 08, 2016 2:24 PM
> To: Meno, Rosanne
> Subject: Scanned image from MX-5001N
```

> Reply to: sharpcopier@

> Location: 2441 RHOB

MX-5001N

> Device Name: GU00 Sharp Device Model:

>

File Format: PDF MMR(G4)Resolution: 200dpi x 200dpi

,

- > Attached file is scanned image in PDF format.
- > Use Acrobat(R)Reader(R) or Adobe(R)Reader(R) of Adobe Systems Incorporated to view the document.
- > Adobe(R)Reader(R) can be downloaded from the following URL:
- > Adobe, the Adobe logo, Acrobat, the Adobe PDF logo, and Reader are registered trademarks or trademarks of Adobe Systems Incorporated in the United States and other countries.

>

> http://www.adobe.com/

From: Meno, Rosanne <

Sent: Wednesday, October 5, 2016 2:53 PM

To: Jessica Zimlich <

Cc: Cassie Peredo < >; Christina Judicpa <

<Jeannie.Hattori@ >; Michele Quichocho <

<Tess.Woodall@

Subject: RE: RESERVATION REQUEST

# Thanks Jessica!

From: Jessica Zimlich [mailto:

Sent: Wednesday, October 05, 2016 12:53 AM

To: Meno, Rosanne

Cc: Cassie Peredo; Christina Judicpa; Jeannie Hattori; Michele Quichocho; Tess Woodall

Subject: RE: RESERVATION REQUEST

Hafa Adai Ms. Meno,

Please be advised that I have changed reservation #: 214893 to Mr. Howard Pangelinan and amended the check in date to 10/22.

Please let me know if there is anything else that we may assist you with.

Thank you,

# Jessica Zimilich

Reservations Coordinator



# **OUTRIGGER GUAM BEACH RESORT**

1255 Pale San Vitores Road Tumon Bay, GU 96913

TEL +1 671 649-9000 FAX +1 671 647-9738

EMAIL

WEB outrigger.com

From: Meno, Rosanne [mailto:

Sent: Wednesday, October 05, 2016 11:22 AM

To: Jessica Zimlich <

 Cc: Cassie Peredo 
 >; Jeannie Hattori 
 >; Steve Solberg 

 Christina Judicpa 
 >; Andrea Manibusan 
 >; Michelo

 >; Leo J. Pangelinan 
 >; Jarrod Rebanal 

Iglesias < >; Phillip San Nicolas < >; Sebangiol Sakuma <

Rena Abe < >; Rose Mathiot <

Subject: Re: RESERVATION REQUEST

Haifa Adai Jessica,

Hope you are doing well.

I am on schedule to arrive on October 10, praying Hurricane Matt moves out of our area and does not create any travel delays.

For the second reservation, the name on the reservation will be Howard Pangelinan. Mr. Pangelinan's new travel dates are October applying the update to this reservation.

Please let me know if you have any questions or concerns.

v/r

Rosanne

Sent from my iPad

On Sep 15, 2016, at 8:28 PM, Jessica Zimlich < > wrote:

Hafa Adai Ms. Meno,

Please be advised that I have amended both reservations to check in on October 10 and check out on November 12.

I have also received a request from the front desk to make changes to congresswoman's reservation. I have amended her rese September 22 and check out on November 12.

Please let me know if there is anything else that we may assist you with.

Thank you,

# Jessica Zimilich

Reservations Coordinator

<image002.jpg>

# **OUTRIGGER GUAM BEACH RESORT**

1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000 FAX +1 671 647-9738

EMAIL

WEB outrigger.com

From: Meno, Rosanne [mailto:

Sent: Friday, September 16, 2016 5:49 AM

Subject: RE: RESERVATION REQUEST

Hafa Adai Cassie & Jeannie,

Hope you are doing well. My travel dates have changed and I am now scheduled to arrive on Guam on Monday, October 10tl

Kindly revise both reservations to reflect the change in dates.

Thanks,

Rosanne

From: Cassie Peredo [mailto:

Sent: Wednesday, September 07, 2016 2:32 AM

To: Meno, Rosanne; Jeannie Hattori

Cc: Steve Solberg; Christina Judicpa; Andrea Manibusan; Jessica Zimlich; Michele Quichocho

Subject: RE: RESERVATION REQUEST

Hafa Adai Ms. Meno,

Reservations have been confirmed as follows:

Guest Name: Meno, Ms. Rosanne (Pending Names) X 2 Rooms

Arrival: October 05, 2016 @ 1500 Departure: November 10, 2016 @ 1200 Confirmation #'s: 214891 & 214893

Kindly forward names once available. Thank you and have a great day.

Si Yu'os Ma'ase,

# Cassie Peredo

Senior Reservations Coordinator

<image009.jpg>

# **OUTRIGGER GUAM BEACH RESORT**

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EMAIL

WEB <u>outrigger.com</u>

<image010.png><image011.png><image012.png><image013.png><image014.png>

From: Meno, Rosanne [mailto]

Sent: Tuesday, September 06, 2016 4:35 PM

To: Jeannie Hattori

Cc: Steve Solberg; Christina Judicpa; Cassie Peredo

Subject: Re: RESERVATION REQUEST

Thank you!!

Sent from my iPhone

On Sep 6, 2016, at 11:11 AM, Jeannie Hattori < > wrote:

Hafa Adai Rosanne,

No problem, Cassie will reply with confirmation for two rooms. In the meantime, we will book under your name.

Si yu'os ma'ase - Thank you,

Jeannie A. Hattori

Director of Revenue Management

From: Meno, Rosanne [mailto:

Sent: Monday, September 05, 2016 10:01 PM

To: Jeannie Hattori <

Cc: Steve Solberg <

Subject: Re: RESERVATION REQUEST

Thanks Jeannie, in response to the reservations for the two staff, the new dates are Oct 5 to Nov 10th. May I get back I with the names?

Sent from my iPhone

On Sep 5, 2016, at 2:55 AM, Jeannie Hattori < > wrote: Hafa Adai Rosanne. Unfortunately, I will not be able to squeeze his booking in. We are currently overbooked and are relocating to several hotels in find rooms for 9/14... very critical at this time as there is an exercise on island and all hotels are booked. I can, however, acco 21. Also, I know you requested rooms for 9/23-11/07 for the Congresswoman and two other staff. We can now accommodate the rooms for you? Please also let me know if you would like me to book Howard Pangelinan for 9/18-21. Si yu'os ma'ase - Thank you, Jeannie A. Hattori Director of Revenue Management From: Meno, Rosanne [mailto: Sent: Monday, September 05, 2016 7:24 AM To: Jeannie Hattori >; Jeannie Hattori Cc: Steve Solberg < Subject: Re: RESERVATION REQUEST Hafa Adai Jeannie, My colleague and Congresswoman Bordallo's staff Asst, Howard Pangelinan, will be traveling to Guam arriving o 21. Would you kindly accommodate him with the usual reservations here at the Outrigger Hotel? My apologies for the last minute request and sincerely hope you can accommodate. I can be reached in my roor 7170 should you need to speak to me. Very Respectfully, Rosanne Sent from my iPhone On Aug 23, 2016, at 10:52 AM, Jeannie Hattori < Hafa Adai Rosanne. As we discussed, we can accommodate the rest of your stay; check-out on 9/06/06. Please come by the front desk to ¢ Si yu'os ma'ase - Thank you, Jeannie A. Hattori Director of Revenue Management From: Meno, Rosanne [mailto: Sent: Monday, August 22, 2016 5:20 PM

To: Jeannie Hattori < Cc: Steve Solberg <

Subject: Re: RESERVATION REQUEST

Hi Jeannie,

Hope you're doing well.

Just following up to see if you were able to reserve a room for me on the dates I transfer to Dusit? Also, is remain the rest of my stay at Dusit only being Outrigger cannot accommodate my entire stay?

I'm reachable either in my room or at 202-304-7170 should you need to speak with me.

Thank you!!

v/r

Rosanne

Sent from my iPhone

On Aug 9, 2016, at 11:14 AM, Jeannie Gaminde < > wrote:

Hafa Adai Rosanne,

I'll have our REZ department send you the confirmation today. Did you secure your rooms at Dusit alr they are almost sold out too.

Si yu'os ma'ase – Thank you, **Jeannie A. Gaminde** Director of Revenue Management

From: Meno, Rosanne [mailto:

Sent: Monday, August 08, 2016 10:14 PM

To: Jeannie Gaminde <

Cc: Steve Solberg <

Subject: Re: RESERVATION REQUEST

Thank you so much for making this possible!

I'm fine with the move between both hotels so long as the rates at Dusit are consistent with the rat Outrigger.

Thanks again!!

Rosanne

Sent from my iPhone

On Aug 8, 2016, at 9:28 PM, Jeannie Gaminde < > wrote:

Hafa Adai Rosanne,

It's a very busy August and September for the entire island ... I can squeeze you in on some dates, but it would mean that you move to Dusit on the dates that we are booked.

8/13 - 8/24 - Oceanview room confirmed

8/25 - 8/27 - Overbooked, need to move to Dusit

8/28 - 9/02 - Oceanview room confirmed

# 9/03 - 9/06 - Overbooked, need to move to Dusit

Please let me know what you decide so that I can book your reservations.

Si yu'os ma'ase – Thank you, **Jeannie A. Gaminde** Director of Revenue Management

From: Meno, Rosanne [mailto:

Sent: Monday, August 08, 2016 7:10 AM

To: Steve Solberg <

Subject: Fwd: RESERVATION REQUEST

Looks like I'm back to square one, well, not exactly, they have mountain view which really doesn't matter at this point, but the rate is what's too high. Any luck on your end?

Sent from my iPhone

Begin forwarded message:

From: Marina Guerrero <

Date: August 7, 2016 at 11:43:04 AM GMT+10

To: "Meno, Rosanne" <

Subject: FW: RESERVATION REQUEST

Dear Rosanne,

Please see below from our Reservation Manager.

We are in a busy period, and do not have oceanview rooms available.

Look forward to hearing back from you.

Kind regards

Marina

Marina Guerrero

# **Director of Human Resources**

Dusit Thani Guam Resort 1227 Pale San Vitores Road Tumon, Guam 96913

Direct Tel: +1 671-648-8081

cid:image003.jpg@01D1C338.8E765680

Please cast your valuable vote for <u>Dusit Thani Guam Resort</u>in the 2016 World Luxury Hotel Awards. Click the vote button above and you will instantly be directed to the voting poll.

From: Miae Takabayashi

Sent: Sunday, August 7, 2016 11:31 AM

To: Marina Guerrero <

Cc: Yun H. Yi < >; Marina Guerrero-Cruz

Subject: Re: RESERVATION REQUEST

Dear Ms. Marina,

Unfortunately, we are fully booked all room type except mountain view King room until 9/8. Please see the rate below and advise me if they wish to book with us.

Mountain view King room 8/13-8/15 \$376 + 11% tax 8/16-8/27 \$268 + 11% tax 8/28-9/6 \$218 + 11% tax

Feel free to let me know if you have any question or concern. Thank you.

Miae Takabayashi Reservations Manager

Sent from my iPhone

From: Meno, Rosanne < >
Sent: Monday, October 24, 2016 12:57 AM

To: Cassie Peredo < >

Cc: Jeannie Hattori < >; Steve Solberg

Subject: RE: CODEL Thornberry

Hafa Adai Cassie,

Hope you are doing well. Here are the names for the hotel reservations for CODEL Thornberry:

Congressman Mac Thornberry, Chairman, HASC (R-TX)
Bob Simmons, Staff Director, HASC
Jenness Simler, Dep Staff Director, HASC
Brigadier General Furness, Legislative Asst to Commandant of the Marine Corps
Sergeant Torian, Military Escort

Thanks again for your patience on this information.

v/r Rosanne

From: Meno, Rosanne

Sent: Thursday, October 20, 2016 6:55 PM

To: Cassie Peredo

Cc: Jeannie Hattori; Steve Solberg; Christina Judicpa; Tess Woodall

Subject: Re: CODEL Thornberry

Thanks Cassie, I'll forward the names shortly. Thank you for your patience.

Sent from my iPhone

On Oct 21, 2016, at 8:44 AM, Cassie Peredo < > wrote:

Hafa Adai Ms. Meno,

Just wanted to follow up with the CODEL Thornberry's name list. Any updates on the guests that are coming in? Please advise at your earliest. Thank you.

Si Yu'os Ma'ase,

**Cassie Peredo** 

Senior Reservations Coordinator

<image001.jpg>

**OUTRIGGER GUAM BEACH RESORT** 

1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000 FAX +1 671 647-9738

EMAIL

WEB outrigger.com

<image002.png><image003.png><image004.png><image005.png><image006.png>

From: Meno, Rosanne [mailto:

Sent: Wednesday, October 05, 2016 11:16 AM

To: Cassie Peredo

Cc: Jeannie Hattori; Steve Solberg; Christina Judicpa; Tess Woodall

Subject: Re: CODEL Thornberry

Haifa Adai Cassie,

I'm doing well, thank you for asking. My apologies for not replying sooner to Jeannie's email below.

As it stands, there may not be any special arrangements and apologize that I do not have the list of names at this time, but will work to get it to you ASAP.

Thanks!

Rosanne

Sent from my iPad

On Oct 4, 2016, at 8:36 PM, Cassie Peredo <

> wrote:

Hafa Adai Ms. Rosanne,

Just wanted to follow up with Jeannie's below inquiry of special arrangements and names for the CODEL Thornberry group. Thank you and looking forward to hearing from you.

Si Yu'os Ma'ase,

# Cassie Peredo

Senior Reservations Coordinator

<image001.jpg>

### **OUTRIGGER GUAM BEACH RESORT**

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**EMAIL** 

WEB <u>outrigger.com</u>

<image002.png><image003.png><image004.png><image005.png><image006.png>

From: Jeannie Hattori

Sent: Monday, September 26, 2016 2:58 PM

To: Meno, Rosanne

Cc: Steve Solberg; Christina Judicpa; Tess Woodall; Cassie Peredo

Subject: RE: CODEL Thornberry

Hafa Adai Rosanne,

How are you? Wanted to let you know that we will extend the \$159.00 + 11% tax, per night for this group. Michele quoted you the Ocean View Deluxe rate as we are oversold in Ocean View rooms. Our government rate does not change unless you book a higher category, and typically once we are oversold, we will not offer the government rate for our run-of-the house rooms.

I'll have the REZ ladies update the rate accordingly. Will this CODEL need any special arrangements?

Thanks Michelle

Sent from my iPhone

On Sep 25, 2016, at 6:28 PM, Michele Quichocho < > wrote:

Hafa adai Ms. Meno,

The category is for an Ocean View Deluxe, thus the rate increase. I will verify if we can extend the rate of \$159, for these rooms.

Si Yu'us Ma'ase (Thank you),

# Michele Quichocho

Reservations Coordinator

<image001.jpg>

# **OUTRIGGER GUAM BEACH RESORT**

1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000 FAX +1 671 647-9738

EMAIL

WEB <u>outrigger.com</u>

From: Meno, Rosanne [mailto:

Sent: Monday, September 26, 2016 10:25 AM

To: Michele Quichocho

Cc: Steve Solberg; Jeannie Hattori; Christina Judicpa; Cassie Peredo; Jessica Zimlich; Tess

Woodall

Subject: Re: CODEL Thornberry

Thanks Michele, out of curiosity did the govt rate increase? The norm was \$159 plus 11% tax. I'm curious as well because we have hotel reservations during this timeframe but at \$159. Kindly clarify.

Thanks, Rosanne

Sent from my iPhone

> wro

Hafa adai Ms. Meno,

For the below duration, we have rooms available at the GOV rate of \$206 + 11% tax.

Please let me know if you would like to move forward with this reservation

Si Yu'us Ma'ase (Thank you),

# Michele Quichocho

Reservations Coordinator

<image001.ipg>

# **OUTRIGGER GUAM BEACH RESORT**

1255 Pale San Vitores Road Tumon Bay, GU 96913 TEL +1 671 649-9000

TEL +1 671 649-9000 FAX +1 671 647-9738

EMAIL

WEB <u>outrigger.com</u>

From: Meno, Rosanne [mailto:

Sent: Sunday, September 25, 2016 3:46 PM

To: Cassie Peredo; Steve Solberg; Michele Quichocho; Jessica Zimlich;

Jeannie Hattori; Christina Judicpa; Andrea Manibusan

Cc: Steve Solberg

Subject: Fwd: CODEL Thornberry

Hafa Adai Team Outrigger,

Hope you all are doing well. Looking to see if we can book 5 rooms for CODEL Thornberry to check in on October 29 for one night at the Govt rate with access to Voyager's Club. Kindly advise if you are able to accommodate.

Thanks!

Rosanne

Sent from my iPhone



# MISS WORLD LIMITED

22-26 ALBERT EMBANKMENT LONDON SE1 7TJ TELEPHONE: 020 7820 0111 FAX: 020 7735 1133 EMAIL: missworld@

28 November 2011

# BEAUTY WORLD GUAM LIMITED

Attn: Linda B. Salas Redacted

VAT Reg. No. E & OE

Tax Point		£	р
28.11.11	To: Licence Fee for GUAM's entry to Miss World 2012 as per our Exclusive Licence	£2,000 GBP	00
	TERMS: Payment on receipt		
	Please remit via bank transfer to: Royal Bank of Scotland Plc 60 Conduit Street, London, WIS 2GA Sort Code: 16-01-29 Account: Name: Miss World Limited Swift Code: BIC RBOS GB 2L IBAN GB65 RBOS 160129 00286951		
	Please mark clearly with Invoice No. 3584 and GUAM		
	Note: National Finals must be held by 30 th APRIL 2012		
	Sub Total	£2,000	00
	VAT Rate 17.5%		
	TERMS PAYMENT ON RECEIPT All payments to be marked for the attention of the Accounts Dept.		
	TOTAL	£2,000	00

Confidential OCE001040

Subject: Re: 2012 Exclusive License  From: Beauty World Guam Organization <missguamworld2011 "missworld@"="" 2="" 2012="" 5:27="" <missworld@"="" <missworld@"<="" date:="" pm="" th="" to:=""></missguamworld2011>
Dear MWO
Attached is a scanned copy of the Exclusive License signed by the Franchise Holder, Madeleine Z. Bordallo. Original will be mailed out today via express mail.
Our national final is scheduled for Friday, April 27, 2012.
Thank you.
Beauty World Guam Organization dba: Miss Guam World Redacted E-mail: missguamworld2011@
From: "missw orld@missw orld.com" <missw 'miss="" 12:54="" 2011'="" 2012="" 3,="" <missguamw="" am="" exclusive="" february="" friday,="" guam="" license<="" orld2011="" orld@missw="" sent:="" subject:="" th="" to:="" world=""></missw>
Dear License Holder
The 2012 Miss World Exclusive License was sent to you by email on 1st December 2011. We have not yet received 2 original signed copies by express post for counter-signature. Please can you urgently advise us when we can expect to receive these?
Please can you also advise us the date of your national final?
Many thanks
Kind regards
MWO
Attachments:
GUAM Exclusive License.pdf 47.6 KB

**147/-2/1/427**0_**10806**36 AM KLC_1043

OCE001041

Confidential

# LICENCE SUMMARY

Parties	
	٠

- Miss World Limited: a company registered in Jersey under Company no. 17598 and whose trading address is at 22 – 26, Albert Embankment London SE1 7TJ Email: missworld@
- The Licensee (if company): Beauty World Guam Limited a company registered in GUAM under company no. 66-0763563 and whose registered address is at Email: missguamworld2011@ Tel: 001 671 929 2284

# National Area Applied For: GUAM

Term: The period of ONE year starting on the Commencement Date and ending on completion of the Miss World Contest in 2015 subject to earlier termination under the terms of this agreement.

Licence Fee for the Term: GBP £2,200 plus any applicable value added tax (payable on signature)

The Licensee's signature below shall constitute an offer by the Licensee to Miss World Limited to conduct one or more contests in the National Area during the Term to select a representative to participate in the Miss World Contest under the attached Licence Terms (reference MW2015LHTerms). Miss World Limited may accept the offer by signing below. Once signed by both parties, the offer shall be deemed accepted and Miss World Limited and the Licensee undertake and agree to perform all of the obligations placed on them under the MW2015LHTERMS from the date of Miss World Limited's signature.

Agreed by the Licensee	2 nd signatures are required if company
n Madalaine/7 Bordalla	
Pont name Madelein Z. Bordallo	Print name:
Position:Franchise.Owner	Position:
Dated February 20 20.15.	Dated20
Agreed and authori	ised by Miss World Limited by
Agrood and dution	Sou by Inico World Ellintou by
Dated	28

Important Note: Once signed, the Licensee must return this agreement to Miss World Limited together with payment for the Licensee Fee. Signature by the Licensee is not a contract and shall not oblige Miss World Limited to enter into this agreement. Miss World Limited may reject the Licensee's offer at any time prior to Miss World Limited's signature.

2

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OCE001092



# INVOICE

**GUAM** 

Beauty World Guam Organization Attention: Madeleine Bordallo PO Box Hagatna 96932 Invoice Date 02 Feb 2016

Invoice Number

4228

Reference Guam

VAT Number

Miss World Limited Suite 3.19 Canterbury Court Kennington Business Park 1-3 Brixton Road London SW9 6DE UNITED KINGDOM

Tel: 020 7820 0111

Email:

missworld@

Description	Quantity	<b>Unit Price</b>	VAT	Amount GBP
1, Miss World - License Fee 2016	1.00	2,500.00	No VAT	2,500.00
			Subtotal	2,500.00
		¹ 7	otal No VAT	0.00
	2-3-2-170	Invoi	ce Total GBP	2,500.00
		Total Net Pa	yments GBP	0.00
	-	Amou	int Due GBP	2,500.00

Due Date: On receipt

Please remit via bank transfer to:

Bank:
Bank Address:
Sort Code:
Account No:
SWIFT:
IBAN:

Please mark clearly with Invoice No. and Reference as shown above

# AMENDED BY - LAWS of BEAUTY WORLD GUAM ORGANIZATION



# General Concept

- Name. The Organization established and bound by this set of by-laws shall be known as "Beauty World Guam Organization."
- Essence, Beauty World Guam Organization is an exclusive organization composed of private civic-spirited residents of Guam bound together by friendship and cooperation with the principal aim of promoting the beauty of Guam – the land and its people, through specific projects of community interest.
- Oomicile. This organization shall be situated in Guam and shall direct and operate its projects from this domicile.

# IL SCOPE / PURPOSE

- 1. Beauty Competitions. Beauty World Guarn Organization will seek to arrange for the
- participation of Guam in international beauty competitions, realizing that such an activity engenders a healthy atmosphere for the Island's tourist industry.
- 3. Travel. Members travelling to 0ther countries will be equipped with brochures, literature and other informative tools about Guam to be disseminated to tourist-oriented agencies, organizations, establishments and individuals abroad. The members shall endeavor to study and learn as much as they can about the Island in order to achieve the capability to serve as tour guides and lecturers to visitors of Guam, Beauty World Guam Organization will assist in making travel arrangements for tourists and visitors who wish to come to Guam.
- Assemblies, Beauty World Guam Organization will arrange or assist in arranging activities geared to tourism, such as trade fairs, international conferences, tourist-oriented civic projects, and others.
- 5 Editorial, Photo and Advertising Services. Beauty World Guam Organization will prepare or assist in the preparation and publication of written articles, brochures, press releases and other significant literature devoted to tourism and subjects related thereto.
- 6. Other Areas. Realizing that the tourist industry covers a broad scope of activities, Beauty World Guam, Organization will after due deliberation and decision of its members, support any worthwhile undertaking relevant to the pursuit of its objectives.

# III. MEMBERSHIP

- The initial membership of this organization shall consist of the charter members whose names and signatures are appended to this set of by-laws.
- Future membership shall be by invitation subject to the approval of the Executive Committee.

Amerded him 17, 2011

# IV. FINANCES / DUES

- 1. The membership fee is Ten Dollars (\$10.00), payable upon entrance to the organization.
- 2. Annual dues in the amount of Fifteen Dollars (\$15.00) per member shall be collected.
- Special fees and contributions may be collected subject to the concurrence of the Executive Committee.
- 4. Any compensation for services rendered by this organization, or any income, donation, or resources realized by its projects shall not accrue to the benefit of any individual member. All financial resources of the organization shall be kept in a central fund to be donated to non-profit organizations/worthwhile projects. All funds and records thereof shall be open for review and audit of any member, authorized representative of the Government, bona-fide sponsor of the organization's projects, and all other patrons, whether individual or institutional.

# V. Officers /Executive Committee

1. The management of the affairs of the association shall be vested in an Executive Committee, as defined in the organizations by-laws. No officer shall have any right, title, or interest in or to any property of this organization. The following officers shall be elected annually or as soon as any vacancy dictates the need to do so: President, Vice-President, Secretary, Treasurer and Public Relation. The duties of the Beauty World Guam Organization. Executive Committee, are as follows:

The President schedules and presides at all meetings; issues a call to all meetings, when needed, the president may delegate responsibility to any board member in a cooperative effort to complete the tasks of the organization. This power to delegate may be subject to review by the remaining board members. If there is a disagreement over any particular delegation, at least two-thirds of the officers (not including President) are needed to negate the particular delegation. President appoints the Committee Secretary and members to Standing Committees. Prepares and distributes agenda 1 – 2 days prior to the board meeting. The president executes the organization's activities and finances as approved by the Executive Board. He/she takes charge at meetings. Prepares and presents a report of all activities of the Organization for the annual meeting to Honorary President. Assigns interim Board assignment replacements in the event of illness or resignation.

The Vice President assists the President, shall act in the president's absence, and perform other duties as assigned. Assist in the development and maintenance of official website. Be a signature on the checking account as an alternate in the absence of either the President or the Treasurer.

The Secretary prepares and distributes notices of all meetings and ensures that the agenda and minutes of meetings are properly recorded, printed and distributed and have it available for all meetings. The Secretary also prepares correspondence as requested by the President and Committee members. Distributes printed materials as directed. Keeps

Amended June 17, 2011

President of the Board informed at all times on all matters pertaining to the organization. Receives all contributions and sales income, records on ledger sheet and makes the bank deposit. Forwards a copy of the deposit slip and ledger sheet to the Treasurer. Records all expense (bills/invoices attached) and forwards to Treasurer for payment. Sends treasurer a list of all funds received. Writes all thank you notes and answers all correspondence of the organization with the approval of the Board President. Maintains accurate file of documents pertaining to correspondence. Assist in the maintenance of the organization's website. Sends reminders to members email and/or text messages one week in advance if time permits or 2-3 days before scheduled meetings. Maintains file of vital documents (Bylaws and Constitution, Minutes and Reports) and performs other duties at direction of the President of the Board.

The Treasurer is the custodian of all funds received by the Executive Committee and maintains accurate records of all financial transactions. Shall collect and document all payments, handle all cash and checks for deposits, record all financial expenditures, maintain the checking account and pay out funds on behalf of BEAUTY WORLD GUAM ORGANIZATION as approved by the membership. All checks will require 2 signatures at all times. All cash and checks received must be documented, reviewed and counted by more than one person and signed off by two (2) Executive Committee members. Must prepare and submit financial statement during all meetings. Have available all current and past bank statements for review. Perform such other duties as may pertain to the office of the Treasurer, including providing periodic financial reports to the organization. Be a signature on the checking occount.

Public Relations/Affairs: Communicate with the public on behalf of Beauty World Guam World Organization. Spreads message to the public, often using the media as a conduit. Prepare press releases and contact people in the media who might print or broadcast material; arrange and conduct programs to keep contact between organization representatives and the public; represent Beauty World Guam. Organization at community projects; keep the members informed about the activities of the Miss Guam World pageant and events.

Pageant Director: Oversees the Annual Miss Guarn World Beauty Pageant event. This position is an Ex-Officio member of the Executive Committee.

Note: No officer, committee, committee member, or member of the organization shall receive any funds or incur any expense for BEAUTY WORLD GUAM DRGANIZATION not provided for in these BY-LAWS unless authorized by the President, with concurrence of the Executive Committee; nor shall the Treasurer or other authorized person make any payment except for expenditures which have been so approved.

The Miss Guam World Board functions as the leadership of the Beauty World Guam Organization, which is a non-profit organization. The board for the Miss Guam World is a

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five to nine member panel appointed by the president. Board members are appointed to serve a two-year term. Because most members have a full-time job, family and other interests, it is acceptable to serve a one-year term as long as it is for one entire year (January – December). During the months of June – November meetings will be held often to accommodate the needs of the organization. The time commitment is approximately 1.5 hours per month but may extend to 2 hours. Monthly Meetings include the Honorary president (if her schedule permits), President and Pageant director or as requested by the President/Honorary President.

Additional time commitments may include pageant functions, approvals of budget, approvals of selection of vendors/companies for payments of checks in emergency situations, and additional meetings as deemed necessary.

# Overview of specific duties of a board member:

- Participates in the development and oversight of fiscal, procedures, and programs for the Beauty World Guam Organization and make recommendations.
- Submits items for agenda and approve minutes for board meetings.
- Prepares a schedule of board meetings that meets the panel's needs.
- Organize and manage the organization and its pageant according to bylaws.
- Grow and develop the organization through fundraising and recruiting volunteers:
- Share responsibilities.
- Approve all contracts.
- Seek at least 1 3 corporate sponsors within the community.
- Are required to attend most board meetings, thus indicating your dedication to the
  organization and possibly pageant planning meetings.
- Perform duties typical of directors in similar organizations.
- Other official positions may be created by the concurrence of the Executive Committee and filled as the need arises.

# VI. Meetings

- Regular meetings shall be held at least once a month at a date and place to be decided upon by the members.
- Special meetings may be called by the president, at the request of any member, provided at least two days notice is given to all members.

# VII. Deliberation

- For purposes of planning and decision-making affecting all activities of the organization, a regular or special meeting of all members must be called.
- Any regular or special meeting shall be presided upon by a chairman to be appointed by the president; provided that the president shall see to it that, whenever possible, the chairmanship of meetings shall be rotated equally to all members.
- 3. At least the concurrence of a majority of members present in any meeting with a

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- quorum which quorum shall be a majority of the total membership shall be necessary for the adoption of any motion or resolution relating to finances, projects and relevant matters.
- 4. At least the concurrence of SO + 1 majority of the total membership shall be necessary for the adoption of any motion or resolution relating to the invitation and acceptance of new members and changes or amendments to this set of by-laws.

Amented June 17, 2011

This amended By-Laws was approved on July 30, 2011.

# VIII. ACKNOWLEDGINENT

We, the undersigned residents of Guam, after reading the above set of rules, do hereby promulgate and adopt this set of by-laws and affirm our willingness to do our best in promoting the objectives of Beauty World Guam Organization.

Signature: //Linda Salas	
Signature:	
Signature:  Evelina C. McDonald  *	
Signature Kaya Lea Custodio	
Signature:	
Signature (	
Signature:	
State of Guam U.S.A.) County of Tamuning This instrument acknowledged before methis 7/2 day of July 20 by (SO 1938 Sim (and EVER) (Carlotter) Witness managed and official seal Notary Public	Ay Commission Custon (17) By Commission Custon (17) 193 Tun Jose Literature (17) Minagilan Guston (18)



# AMENDED CONSTITUTION OF Beauty World Guam Organization

The undersigneds below, residents of Guam and of legal age, in order to form an association entity under statutes, adopts the following constitution.

# L. NAME

The name of this organization shall be Beauty World Guam Organization,

# II. OBJECTIVES/PURPOSE

The purposes for which this association is formed are:

- a) The specific and primary purpose is to conduct, annually, a local beauty pageant designed to select a delegate to represent Guam in the Miss World pageant, thereby stimulating international interest appreciation of Guam's culture, traditions, and customs, and thereby providing educational, career and travel opportunities to young women of Guam.
- b) All of the money raised goes to non-profit charities on Guam. To this end, the association shall at all times be operated exclusively for charitable purposes within the meaning of Section S01(c)(3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section S01(c)(3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended. All funds, whether income or principal, and whether acquired by gift or contribution or otherwise, shall be devoted to said purposes.

# III. LOCATION OF PRINCIPLE PLACE OF BUSINESS/REGISTERED OFFICE

The Beauty World Guam Organization will be located at 124 Dago CT, Liguan Terrace, Dededo, Guam 96929.

# IV. MEMBERSHIP/EXECUTIVE COMMITTEE

The organization shall have between 5-9 members. The management of the affairs of the association shall be vested in an Executive Committee, as defined in the association's by-laws. No individual member, officer or director shall have any right, title, or interest in or to any property of the association. The number of Directors constituting the first Executive Committee is between 5-9 members. Their names are:

Rosario M.B. Neri Linda B. Salas Evelina C. McDonald

Amended August 24, 2011

Kaye Lea Custodio Jasmine Stover Lourdes San Nicolas Sabrina Wong Lagrimas A. Lujan, Pageant Director (Ex-Officio)

Members of the first Board of Directors shall serve until the first annual board meeting, at which their successors are duly elected and qualified, or removed as provided in the by-laws.

# V. NAMES OF OFFICERS, TITLE AND RESIDENCE ADDRESS Linda B. Salas, Vice- President Evelina C. McDonald, Treasurer Lourdes San Nicolas, Board Member Kayelea Custodio, Secretary Jasmine Stover, Public Relations Sabrina Mabanta Wong, Public Relations Lagrimas A. Lujan, Pageant Director (Ex-Officio)

# VI. INUREMENT/POLITICAL CLAUSE

At all times shall the following operate as conditions restricting the operations and activities of the organization:

- No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or others private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in the purpose clause hereof.
- No substantial part of the activities of the organization shall constitute the
  carrying on of propaganda or otherwise attempting to influence legislation, or
  any initiative or referendum before the public, and the organization shall not

Assended August 24, 2011

participate in, or intervene in (including by publication or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

3. Notwithstanding any other provisions of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170 (c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

# VII. DURATION

The duration of the organization's existence shall be perpetual.

# VIII. PERSONAL LIABILITY

No (member) officer, or Director of this organization shall be personally liable for the debts or obligations of this association of any nature whatsoever, nor shall any of the property of the (members) officers or Directors be subject to the payment of the debts or obligations of this association.

# IX. DEALING WITH THE ORGANIZATION:

Conflict of Interest. The Board shall adopt a conflict of Interest Policy and provide for its implementation.

# X. DISSOLUTION

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section SO1(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the local government, for a public purpose. Any such assets not disposed of shall be distributed, by the Superior Court of Guam in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

# XI. OFFICERS

The Officers of this association are: The undersigned officers certify(ies) that they execute(s) these articles for the purposes herein stated.

# XII. ACKNOWLEDGEMENT

We, the undersigned residents of Guam, after reading the above set of rules, do hereby promulgate and adopt this set of Constitution and affirm our willingness to do our best in promoting the objectives of Beauty World Guam Organization.

Signature:	
	/Rosado M.B. Neri
Signature: 2	
	Linda B. Salas
-Signature:	
21811814181	Kaye Lea Custodio
W. 14. 14. 1	
Signature:	Eveling C. McOonald
	\$4.90 No. 159.038 (Serv. 1.7) 195.00 No. 2060 No.
Signature:	
	Lourdes San Nicolas
Signature:	
	Jasmine Stover
Signature:	
*	Sabrina M. Wong
	1

State of Guam U.S.A.) County of Tamuning.)	JENNIFER LYNN M. CRUZ NOTARY PUBLIC In well for General U.S.A. My Commission Engines, Jan. 98, 2013 B. C. Ren 22882 (Bell', Barriende, GU 9802)
This instrument acknowledged before	
me this <u>147</u> day of <u>11413</u> 2011	
by State of the St	
	Amended Au
No	