

Michael Guest, Mississippi  
*Chairman*  
Mark DeSaulnier, California  
*Ranking Member*

Andrew R. Garbarino, New York  
Ashley Hinson, Iowa  
Nathaniel Moran, Texas  
Brad Knott, North Carolina

Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland  
Sylvia R. Garcia, Texas  
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Jordan Downs  
*Chief of Staff to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
<https://Ethics.House.gov>

March 27, 2026

**MEMORANDUM FOR ALL MEMBERS, OFFICERS, AND EMPLOYEES**

**FROM: Committee on Ethics**  
Michael Guest, Chairman  
Mark DeSaulnier, Ranking Member

**SUBJECT: Upcoming Financial Disclosure Clinics & Training**

---

The deadline for filing annual Financial Disclosure (FD) Reports is **May 15, 2026**. FDs can be filed through the FD Online Reporting System starting Wednesday, April 1, 2026. Paper filings can also be submitted via hand delivery or mailed to the Legislative Resource Center Room (LRC) B-81, Cannon House Office Building, Washington, DC 20515. The Committee is authorized by statute to grant limited extensions of time up to ninety (90) days for filing FDs. Extensions may be requested online or by emailing the Extension Request Form, located on the [Committee's website](#) or emailed to [Financial.Disclosure@mail.house.gov](mailto:Financial.Disclosure@mail.house.gov).

All Members are subject to the FD filing requirements. House staff may also be subject to those requirements if: 1) they are paid at or above the senior staff rate for 60 days (2 pay periods) or more during the relevant calendar year (\$150,160 annually (\$12,513 monthly) for 2025 and \$151,661 annually (\$12,638 monthly) for 2026), even if their pay later falls below the senior staff rate; or 2) they are designated a "Principal Assistant" for financial disclosure filing purposes by their employing Member; or 3) they are a shared employee of three or more offices, regardless of their rate of pay.

All members must file Periodic Transaction Reports (PTRs) for each purchase, sale or exchange of stocks, bonds, commodities futures, cryptocurrency, or other securities when the amount of the transaction exceeds \$1,000. Qualifying transactions must be reported by the earlier of these two dates: (1) 30 days from being made aware of the transaction; or (2) 45 days from the date of the transaction. You may file a PTR by either using the electronic filing system or submitting a paper form to the (LRC). The PTR requirement also applies to certain House Staff. Contact the Committee for any questions.

Please visit the Committee's website for more information about the financial disclosure requirements, including this year's FD Instruction Guide.

## Financial Disclosure Filing Assistance

The Committee Staff is available to assist FD filers in several ways.

First, Committee staff is available to review or “prescreen” FD Reports for House Members, officers, and employees prior to filing. Prescreen requests should be emailed to [financial.disclosure@mail.house.gov](mailto:financial.disclosure@mail.house.gov) with the subject line “Prescreen Request.” The Committee will prioritize Member prescreen requests; therefore, House staff should submit their requests as early as possible. The Committee may be unable to complete its review of a staff prescreen request submitted too close to the filing deadline, but filers may request an extension if they would like a prescreen.

Second, the Committee is offering four FD Clinics prior to the May 15th deadline. These clinics give filers a chance to work closely with the FD staff to address their individual questions. The clinics also help filers use the online filing system to input and submit FDs and Periodic Transaction Reports (PTRs). **Please note that participation in the clinics will not satisfy any House-mandated training requirements.**

The date, time, and location of each clinic is provided below. Clinic attendees are welcome to walk in during the hours listed and should bring their laptop along with any applicable materials from the attached checklist.

<b>FD Clinics</b>		
<b>Date</b>	<b>Time</b>	<b>Location</b>
<b>Friday, April 10</b>	2:00 pm - 4:00 pm EDT	LHOB B249
<b>Tuesday, April 14</b>	2:00 pm - 4:00 pm EDT	LHOB B249
<b>Wednesday, April 22</b>	10:00 am -12:00 pm EDT	LHOB B249
<b>Monday, April 27</b>	2:00 pm - 4:00 pm EDT	LHOB B249
<b>Thursday, June 4</b>	2:00 pm - 4:00 pm EDT	LHOB B249
<b>Tuesday, June 9</b>	10:00 am -12:00 pm EDT	LHOB B249
<b>Thursday, June 25</b>	2:00 pm - 4:00 pm EDT	LHOB B249
<b>Tuesday, July 7</b>	10:00 am -12:00 pm EDT	LHOB B249
<b>Thursday, July 30</b>	2:00 pm - 4:00 pm EDT	LHOB B249

Third, the Committee will offer three Senior Staff Trainings before the May 15<sup>th</sup> deadline to provide additional guidance about the requirement to file FDs and PTRs. Please note: the Senior Staff Training ***will*** satisfy the additional hour of training required for senior staff for the 119<sup>th</sup> Congress, but not the annual ethics training requirement.

The date, time, and location for each training is provided below. To receive credit for this training, Senior Staff ***must pre-register*** by clicking on the links provided in the “Location” section. Training is being offered via Webex and, where noted, in person.

<b>Senior Staff Trainings</b>		
<b>Date</b>	<b>Time</b>	<b>Location</b>
<b>Wednesday, April 1</b>	3:00 pm - 4:00 pm EDT	RHOB 2168; also available via <a href="#">Zoom</a>
<b>Tuesday, April 7</b>	4:00 pm - 5:00 pm EDT	RHOB 2168; also available via <a href="#">Zoom</a>
<b>Tuesday, April 28</b>	4:00 pm - 5:00 pm EDT	RHOB 2168; also available via <a href="#">Zoom</a>

Finally, the Committee’s nonpartisan staff is always available to provide informal guidance to filers. This includes one-on-one assistance or meeting with a filer’s spouse, accountant, or attorney to answer questions about the FD reporting requirements. For assistance with FD questions or to schedule a meeting, please call (202) 225-7103 or email Committee staff at [Financial.Disclosure@mail.house.gov](mailto:Financial.Disclosure@mail.house.gov).

The Committee strongly recommends that filers use the [FD Online Reporting system](#) to submit their filings. Filers can designate a third-party to assist them with the preparation of their FDs including granting third-party access to the online filing system. The Committee encourages Members to consider using MRA to hire a qualified preparer.

If you did not receive login information for the online system, or you have lost your temporary password, please contact the LRC on (202) 226-5200 for assistance. For all other questions, please contact the Committee on (202) 225-7103.